



THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

February 5, 2020

A MEETING of the **BOARD OF VARIANCE** will be held in the **CITY HALL COUNCIL CHAMBERS** on **WEDNESDAY, February 12, 2020 at 3:30 p.m.** for the transaction of business listed below.

Tracey Arthur, Director of Corporate Administration

A G E N D A

1. CALL TO ORDER

2. ADOPTION OF THE AGENDA

RECOMMENDATION

THAT the board of variance adopts the February 12, 2020 agenda as circulated.

3. ADOPTION OF THE MINUTES

RECOMMENDATION

THAT the board of variance adopts the minutes from the June 12, 2019 meeting as circulated.

Note: it is acknowledged that only one of the newly-appointed board members is a returning member from the previous term. For new members the minutes are provided for information.

4. MANAGER OF PLANNING WELCOME AND ROUNDTABLE INTRODUCTION OF MEMBERS AND STAFF

5. NOMINATION AND ELECTION

Board of variance members to nominate a Chair as required by Section 539(1) of the *Local Government Act*. Note: The Chair may then appoint a member of the board of variance as acting chair to preside in the absence of the Chair.

6. COMMITTEE CODE OF CONDUCT AGREEMENT

Note: The board of variance members are to sign the agreement and return such to the Manager of Planning during the meeting.

7. BRIEFINGS FROM THE MANAGER OF PLANNING

7.1 REVIEW BOARD OF VARIANCE BYLAW AND PROCEDURES

7.2 REVIEW OF THE LEGAL FRAMEWORK FOR THE REVIEW OF APPEALS TO THE BOARD OF VARIANCE

7.3 ADOPTION OF MEETING SCHEDULE FOR 2020

RECOMMENDATION

THAT the board of variance adopt the meeting schedule for 2020 as presented.

Note: the Chair may request additional meetings and, with input from the board, revise the meeting schedule as required to ensure quorum.

8. APPEAL SUBMISSIONS TO THE BOARD OF VARIANCE

Note: there are no appeals to be considered during this meeting.

9. CONCLUSION OF THE MEETING