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THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



MEETING CANCELLED DUE TO LACK OF QUORUM

September 6, 2019

A MEETING of the **PARKING TASK FORCE** will be held in the **CITY HALL COUNCIL CHAMBERS** on **THURSDAY, SEPTEMBER 12, 2019, at 3:30 p.m.** for the transaction of business listed below.

Tracey Arthur, Director of Corporate Administration

A G E N D A

1. **CALL TO ORDER**

2. **ADOPTION OF AGENDA**

RECOMMENDATION

THAT the Parking Task Force adopt the September 12, 2019 agenda as circulated.

3. **ADOPTION OF MINUTES**

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RECOMMENDATION

THAT the Parking Task Force adopts the July 18, 2019 minutes as circulated.

4. **CONSTRUCTION RELATED PARKING CONCERNS**

An update to be provided on the July 18, 2019 Parking Task Force recommendation to Council:

2019-PTF-038

It was MOVED and SECONDED

THAT the Parking Task Force:

1. *Refers to Council for information the corporate report dated July 18, 2019, from the Director of Financial Services, titled "Construction Contractor Parking – 1300 Block Foster Street";*
2. *Recommend to Council that:*
 - a. *The east side of the 1300 block of Foster St. be designated "maximum two (2) hour parking" on weekdays from 8:00 a.m. to 6:00 p.m.;*
 - b. *The west side of the 1300 block of Foster St. be designated "maximum two (2) hour parking" during weekdays from 8:00 a.m. to 6:00 p.m., with residents of the block being eligible to purchase a Temporary*

Construction Period Permit exempting them from the two (2) hour parking limit; and

- c. *Council direct staff to update the Fees and Charges Bylaw to add a \$6 annual fee (to be prorated for the number of months in effect in 2019) for a Temporary Construction Period Permit, with a maximum of two (2) allowed to be purchased for each residence/apartment unit.*

CARRIED

2019-PTF-039

It was MOVED and SECONDED

THAT the Parking Task Force recommends that Council consider the concern that there is a differential price between this proposal (at the \$6 annual rate) and the existing permit parking price (at \$12).

CARRIED

5. PARKING REVENUE WITH A PROJECTION TO THE END OF 2019

At the July 18 PTF meeting, the following action item was identified:
Staff to provide the Finance Department's Corporate Report regarding parking revenue, with a projection to the end of 2019, to the Task Force for their information.

Note: A Corporate Report will be provided to Council with regard to this matter at their September 30, 2019 meeting. A copy of this report will be provided to the Task Force at their October meeting.

6. BUSINESS STAFF PARKING PASSES

Councillor Trevelyan to discuss this suggestion.

7. PARKING TASK FORCE TERM

At the June 24, 2019 Regular Council meeting, the Parking Task Force term length was extended to December 31, 2019. Task Force members to discuss this date to determine if additional or fewer meetings are required.

8. PARKING FINES OVER THE LAST THREE (3) YEARS (BY TOTAL AND BNSF PROMENADE)

Task Force member M. Armstrong requested that this item be added to the agenda for discussion.

9. BNSF LEASE CALCULATION FOR 2019

Task Force member M. Armstrong requested that this item be added to the agenda for discussion.

Note: Items 8 and 9 would require additional work by Financial Services. If the Task Force decides they would like this information, a recommendation would need to be made to Council to direct staff to add this to their work plan.

10. OTHER BUSINESS

11. 2019 SCHEDULE OF COMMITTEE MEETINGS

- October 10; and
- November 14.

12. CONCLUSION OF THE SEPTEMBER 12, 2019 MEETING

CANCELLED

PRESENT: M. Armstrong
B. Sullivan
C. Lane
S. McQuade (left at 5:01 p.m.)
G. Parkin

COUNCIL: Councillor C. Trevelyan, Chairperson (non-voting)

NON-VOTING MEMBERS: A. Nixon, BIA

ABSENT: A. Shah

STAFF: S. Kurylo, Director Financial Services
R. Volkens, Manager of Parking
D. Johnstone, Committee Clerk

Public: 0
Press: 0

1. CALL TO ORDER

The meeting was called to order at 3:32 p.m.

2. ADOPTION OF AGENDA

2019-PTF-035 **It was MOVED and SECONDED**

THAT the Parking Task Force (the Task Force) amends the July 18, 2019 agenda to include:

- Item 9.1 – Updated Impact of Waterfront Parking Rates on budget/property tax estimate for 2020; and

THAT the agenda be adopted as amended.

CARRIED

3. ADOPTION OF MINUTES

2019-PTF-036 **It was MOVED and SECONDED**

THAT the Parking Task Force (the Task Force) adopts the June 27, 2019 minutes as circulated.

CARRIED

4. **COMMUNICATION ON WATERFRONT PARKING RATES**

The Task Force discussed communication of the new waterfront parking rates. The following discussion points were noted:

- Information was posted to the City website the day after the Fees and Charges Bylaw was adopted.
- It was suggested that a decal (showing the pie chart graph) be affixed to parking meters/stations in City lots on Marine Drive.
(Note: This revenue break down is applicable only to parking lot revenue on leased property, and would not be affixed to meters on the street or in the West Beach parkade).
- Providing this information to the public through social media as well as on the City website was encouraged.
- Additional signage for the West Beach parkade was discussed. It was suggested that a reader or sandwich board could be utilized to attract attention to the parkade on a temporary basis.

Staff noted that signage has been posted on Vidal and Victoria, and on Marine Drive in each direction. Staff will follow up to ensure that all signs printed to advertise the parkade have been installed

2019-PTF-037

It was MOVED and SECONDED

THAT the Parking Task Force (the Task Force) recommends that staff create and affix decals to parking meters in the leased parking lots along Marine Drive with the parking pie chart and the allocation of funds for each \$10 (ten) spent.

CARRIED

5. **INCREMENTS FOR PARKING RATES**

This item was discussed at the June 27, 2019 Task Force meeting, and was noted as an item for further discussion and consideration.

Staff reported that currently parking increments are set at twenty (20) minute intervals up to sixty (60) minutes. Following that increments are purchased by the hour.

The Task Force noted that prices for the value parking zones are more difficult to break down in twenty (20) minute increments.

6. **CONSTRUCTION RELATED PARKING CONCERNS**

The Director of Financial Services provided an On-Table report regarding Construction Contractor Parking on the 1300 Block of Foster Street. In response to questions from the Task Force, the following information was provided:

- The \$6 cost for the Temporary Construction Period Permit would be used to help pay startup costs (purchase signage, inventory of hang tags, and ongoing operating costs).
- A maximum two (2) hour parking zone would discourage long term contractor parking.

- Contractors could still park in the area for a maximum of two (2) hours; however, parking enforcement would continue to monitor the area to ensure that contractors are made aware of their respective parking plans.
- The proposed recommendation could address parking concerns noted in the letter from the Church of the Holy Trinity (Agenda Item 7).
- The passes would clearly be marked as ‘temporary’ to ensure that the public is aware that this change is the result of construction related issues, and is not permanent.
- It was clarified that the current permit parking program was created to address parking concerns in areas which are in close proximity to pay parking areas (such as the hospital and the waterfront).
- Implementing a similar permit in additional areas of the city would require consideration of a variety of factors – for example, how this would affect residents, businesses, proximity to pay parking etc.
- A Request for Proposal (RFP) for software utilizing license plate technology will be issued by the City in fall, 2019, which could assist in parking enforcement in the future.
- It was clarified that the two (2) hour parking limitation would only be valid on weekdays from 8:00 a.m. to 6:00 p.m.

Discussion ensued, with the Task Force noting the following:

- With the upcoming Semiahmoo Town Centre Master Plan and additional densification in the Town Centre it was suggested that parking concerns may continue to be an issue in the future.
- The \$6 fee was debated. While it was noted that the cost could alleviate resident concerns, it was suggested that charging for a short-term solution could lead to frustration.
- The difference in cost between the permit parking pass (at \$12) and the Temporary Construction Period Permit (at \$6) was stressed. It was noted that this could lead to confusion. Further, residents paying the \$12 fee may have concerns with offering the temporary pass at a reduced rate.
- Additional areas in the City (such as Fir Street, Thrift Avenue, and Russell Avenue) are facing similar issues. The potential expansion of this temporary permit to other areas was discussed.
- Alternate parking for developers and construction workers should still be a focus moving forward, if parking plans are not being adhered to. It was suggested that construction contractor parking could be considered at the West Beach parkade (pay parking).

2019-PTF-038

It was MOVED and SECONDED

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2. Recommend to Council that:
 - a. The east side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” on weekdays from 8:00 a.m. to 6:00 p.m.;
 - b. The west side of the 1300 block of Foster St. be designated “maximum two (2) hour parking” during weekdays from 8:00 a.m. to 6:00 p.m., with residents of the block being eligible to purchase a Temporary Construction Period Permit exempting them from the two (2) hour parking limit; and
 - c. Council direct staff to update the Fees and Charges Bylaw to add a \$6 annual fee (to be prorated for the number of months in effect in 2019) for a Temporary Construction Period Permit, with a maximum of two (2) allowed to be purchased for each residence/apartment unit.

CARRIED

2019-PTF-039

It was MOVED and SECONDED

THAT the Parking Task Force recommends that Council consider the concern that there is a differential price between this proposal (at the \$6 annual rate) and the existing permit parking price (at \$12).

CARRIED

The Task Force discussed the potential need to expand this plan to other areas in the City with construction related parking concerns. Additional areas were discussed which may require further consideration in the future. The Task Force noted that this could be a starting point, with further expansion in the future if required.

7. CORRESPONDENCE

The Task Force received the letter dated June 14, 2019 from a Trustee of the Church of the Holy Trinity Anglican Church of Canada regarding parking concerns on the 1300 block of Foster Street.

This item was discussed during Item 6.

8. PRO-RATED OR SHORT TERM PARKING PERMITS

The Chairperson initiated a discussion surrounding the idea of pro-rated, or short term parking permits, for White Rock residents wanting to purchase permits mid-way through the year.

Discussion ensued, with the Task Force determining that this is not an initiative they wish to look into further at this time.

9. OTHER BUSINESS

9.1 UPDATED IMPACT OF WATERFRONT PARKING RATES ON BUDGET/PROPERTY TAX ESTIMATE FOR 2020.

Task Force members discussed the potential impacts of waterfront parking rates, and a request was made for additional information (actuals from waterfront parking in the months on July and August) and forecasting for the budget and property tax estimate for 2020.

Staff advised that a report would be coming to Council in September providing information on parking revenue, with a forecast to the end of 2019.

Action item: Staff to provide the Finance Department's Corporate Report regarding parking revenue, with a projection to the end of 2019, to the Task Force for their information.

10. 2019 MEETING SCHEDULE

As the Parking Task Force Terms of Reference were extended until December 31, 2019, the Task Force was provided with potential meeting dates for their consideration.

2019-PTF-040

IT WAS MOVED AND SECONDED

THAT the Parking Task Force endorses the following additional meeting dates for 2019:

- September 12;
- October 10; and,
- November 14.

CARRIED

10. CONCLUSION OF THE JULY 18, 2019 MEETING

The Chairperson declared the meeting concluded at 5:38 p.m.



Councillor Trevelyan, Chairperson

D. Johnstone, Committee Clerk