

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



March 11, 2019

A MEETING of the **PARKING TASK FORCE** will be held in the **CITY HALL COUNCIL CHAMBERS** on **THURSDAY, MARCH 14, 2019, at 3:30 p.m.** for the transaction of business listed below.

Tracey Arthur, Director of Corporate Administration

A G E N D A

1. CALL TO ORDER

2. ADOPTION OF AGENDA

RECOMMENDATION

THAT the Parking Task Force adopt the March 14, 2019 agenda as circulated.

3. ROUNDTABLE INTRODUCTION

- What do you hope to contribute to the Task Force?
- What do you hope the Task Force will accomplish?

4. PARKING TASK FORCE TERMS OF REFERENCE REVIEW

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The Terms of Reference for the White Rock Parking Task Force will be reviewed.

5. PARKING OPERATIONS AND FINANCIAL OVERVIEW

The Director of Financial Services to provide an on-table report.

6. PRIORITIES

Discussion regarding priorities and timelines for the Parking Task Force.

7. 2019 SCHEDULE OF COMMITTEE MEETINGS

Meetings for the Task Force have been scheduled bi-weekly; however, the schedule is subject to change at the call of the Chair. As noted in the Terms of Reference, the Parking Task Force will have meetings from March until July, 2019.

RECOMMENDATION

THAT the Parking Task Force approves the following meeting schedule for 2019:

- March 14
- March 28
- April 11
- April 25
- May 9
- May 23
- June 13
- June 27

- July 11
- July 25

8. CONCLUSION OF THE MARCH 14, 2019 MEETING



**POLICY TITLE: TERMS OF REFERENCE:
PARKING TASK FORCE**

POLICY NUMBER: COUNCIL - 156

<i>Date of Council Adoption:</i> January 14, 2019	<i>Date of Last Amendment:</i> February 25, 2019
<i>Council Resolution Number:</i> 2019-0	
<i>Originating Department:</i> Corporate Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> January 14, 2019

Purpose

The Parking Task Force will review and potentially revise pay parking in White Rock, including rates, parking permits, and the integration of the new parkade. The Task Force mandate will be to ensure rates are competitive with neighbouring jurisdictions, White Rock businesses are supported, and White Rock residents receive the best possible value in our City.

The specific objectives will include:

- To review and recommend seasonal parking rates at the new parkade.
- To review and recommend seasonal parking rates at the Montecito underground parkade.
- To review and recommend seasonal parking rates along the waterfront.
- To review and recommend parking rates at Centennial Arena.
- To review and recommend parking rates at Peach Arch Hospital.
- To review both the White Rock Resident Parking Decal and the new White Rock Resident Parking Permit.
- To ensure that any changes in parking rates do not impact property taxes; and,
- To complete an annual review to evaluate the effectiveness of the decisions of the Parking Task Force.

Staff have been requested to work with the White Rock Business Improvement Association (BIA) to provide to Council an assessment/ summary of the impact that the free parking offered in 2019 had for both businesses on the West and East of Marine Drive with the following elements to be included:

- Two (2) years of Financials 2018 and 2019 (giving fact as to the impact)
- Cross section of businesses.

Membership

The Parking Task Force will consist of no more than seven (7) voting members, one (1) non-voting member of Council, one (1) non-voting representative for the Business Improvement Association and City staff as required. The composition of the Task Force will be determined by City Council who will review applications from the public. It is hoped that the Task Force will be composed of a cross section of interested parties, including waterfront businesses, interested residents, and White Rock staff and council.

Committee members shall serve without remuneration or gifts.

Chairperson

The Parking Task Force will be chaired by the Council representative, who will serve as a non-voting member.

Term

The goal of the Parking Task Force will to be present its recommendations to Council by May 30th 2019.

Meetings

Meetings will be held as the need arises at the call of the Chairperson. A majority of the members shall constitute a quorum.

Procedures

Unless otherwise provided for in these terms of reference, the procedures of the Committee will be governed by the City's Council and Committee Procedure Bylaw.

Code of Conduct

Appointees will be required to sign a statement agreeing that they have read, understood, and will conform to the City's code of conduct as defined the Council policy regarding Code of Conduct for Committee Members. This will be required immediately upon appointment. The statement / agreement for signature is attached to and forming part of this policy.

**CITY OF WHITE ROCK
COMMITTEE CODE OF CONDUCT
STATEMENT / AGREEMENT**

This will confirm that as of _____, I have read Council
(DATE)
Policy 120, “Code of Conduct for Committee Members” and Council Policy _____,
Committee Terms of Reference and I understood and will conform to the City’s Code of
Conduct as outlined in these policies.

(PRINT NAME)

(SIGNATURE)