

PRESENT: Councillor Fathers, Chairperson
Mayor Walker
Councillor Chesney
Councillor Johanson
Councillor Kristjanson
Councillor Manning
Councillor Trevelyan

STAFF: D. Bottrill, Chief Administrative Officer
T. Arthur, Director of Corporate Administration
S. Kurylo, Director of Financial Services
C. Johannsen, Director of Planning and Development Services
E. Stepura, Director of Recreation and Culture
E. Keurvorst, Manager of Cultural Services

Press: 0

Public: 3

1. **CALL MEETING TO ORDER**
The meeting was called to order at 4:00 p.m.

2. **ADOPTION OF AGENDA**

2019-G/L-029 **It was MOVED and SECONDED**
THAT the Governance and Legislation Committee adopts the February 25, 2019 agenda as circulated.

CARRIED

2. **ADOPTION OF MINUTES**

- a) Governance and Legislation Committee Meeting – January 14, 2019
- b) Governance and Legislation Committee Meeting – February 4, 2019

2019-G/L-030 **It was MOVED and SECONDED**
THAT the Governance and Legislation Committee adopts the following minutes as circulated:
a) Governance and Legislation Committee meeting – January 14, 2019
(with a noted amendment that Councillor Manning as absent); and
b) Governance and Legislation Committee meeting – February 4, 2019.

CARRIED

4. **ECONOMIC DEVELOPMENT STRATEGIC PLAN: FINAL REPORT**
From discussion at the February 8, 2018 Special Council meeting.
The White Rock Business Needs Assessment was also provided for information purposes.

There was discussion where the following points were noted:

- Does not appear there was follow up made for the plan, rather than re-doing the plan this is something that we should have a good review of at this time and work with what applies at this time
- An Economic Advisor for White Rock is needed
- It was clarified that the Economic Investment Committee would have a meeting once every two (2) months
- Terms of Reference
Membership should note full names of the organization White Rock Business Improvement Association and the South Surrey White Rock Chamber of Commerce
- Clarification was asked in regard to the Committee's removal of Tourism White Rock from the membership at the January 14, 2019 committee meeting.

2019-G/L-031

It was MOVED and SECONDED

THAT the Governance and Legislation Committee reinstates White Rock Tourism as an official part of the Economic Investment Committee membership.

CARRIED

2019-G/L-032

It was MOVED and SECONDED

THAT the Governance and Legislation Committee directs the Economic Investment Committee Terms of Reference be amended to include:

The Chairperson, as elected by the Committee, and the City staff liaison(s) to the Committee will meet with the City of Surrey representative in order to keep each apprised of their works / plans for the City of Surrey's Semiahmoo Town Centre and the City of White Rock's Town Centre plan.

CARRIED

2019-G/L-033

It was MOVED and SECONDED

THAT the Governance and Legislation Committee adds to the Economic Investment Committee membership that the majority are to be White Rock residents or White Rock business owners.

CARRIED

Council Policy 137 - Economic Investment Committee – Terms of Reference for consideration

4.1

2019-G/L-034

It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorses Council Policy 137 - Economic Investment Committee Terms of Reference as amended.

CARRIED

5.

POLICY REVIEW

5.1

Council Policy 302 – Grants-In-Aid

2019-G/L-035

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse Council Policy 302 – Grants-In-Aid as circulated.

CARRIED

5.2 Council Policy 135 – Recognition and Strategic Messages

The following discussion points were noted:

- To be noted in the Terms of Reference that the paid advertisement is noted through the Peace Arch News
- It was requested this policy be brought back at the end of 2019 so the Committee can review the messages again and have further discussion
- It was noted that staff do have other ways to get out messaging that are not as costly – Social Media, Website etc.

2019-G/L-036

It was MOVED and SECONDED

THAT the Governance and Legislation Committee removes from Council Policy 135 – Recognition and Strategic Messages March - Saint Patrick’s Day and adds National Indigenous Peoples Day (June 21).

CARRIED

2019-G/L-037

It was MOVED and SECONDED

THAT the Governance and Legislation Committee adds to Council Policy 135 – Recognition and Strategic Messages Pride Week, coordinating with the Local LGBTQ organization in regard to the timing of the message (June or July).

CARRIED

2019-G/L-038

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse Council Policy 135 – Recognition and Strategic Messages as amended.

CARRIED

5.3 Council Policy 119 – Communications Between Mayor and Council and City Staff

The following discussion points were noted:

- It was clarified that Council were welcome to contact staff with inquiries for information but if they have direction that must be done through the Chief Administrative Officer (CAO)
- Mayor and Council have one (one) staff person – the CAO

2019-G/L-039

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse Council Policy 119 – Communications Between Mayor and Council and City Staff as circulated.

CARRIED

- 5.4** Council Policy 156 – Terms of Reference: Parking Task Force
(Following discussion at the February 11, 2019 closed meeting the requested changes are noted in red in the circulated copy)

The following discussion points were noted:

There should be consistency with the City's Term of Reference for Committees and Task Forces:

- Add in clause regarding no remuneration

2019-G/L-040

It was MOVED and SECONDED

THAT the Governance and Legislation Committee directs that the following sentence be removed under the heading Purpose: The specific objectives will include:
The goal of the Task Force will be to enhance the quality of life for residents and visitors.

CARRIED

2019-G/L-041

It was MOVED and SECONDED

THAT the Governance and Legislation Committee directs staff to work with the White Rock Business Improvement Association (BIA) to come back to Council with an assessment / summary of the impact that the free parking offered in 2019 had for both businesses on the West and East of Marine Drive with the following elements:

- two (2) years of Financials 2018 and 2019 (giving fact as to the impact)
- cross section of businesses be included.

CARRIED

2019-G/L-042

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends the wording under bullet seven (7) to read as follows:

To ensure that any changes in parking rates do not impact property taxes.

CARRIED

2019-G/L-043

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse Council Policy – Terms of Reference: Parking Task Force as amended.

CARRIED

5.5

Council Policy 157 – Terms of Reference: Water Community Advisory Panel
(These Terms of Reference were brought forward from the January 14, 2019 Regular Council meeting)

2019-G/L-044

It was MOVED and SECONDED

THAT the Governance and Legislation Committee directs the Council Policy 157 – Terms of Reference: Water Community Advisory Panel – Annual Work Plan be amended to state that the Committee is able to bring forward recommendations, from the committee structure, and make recommendations to Council.

CARRIED

The following discussion points were noted:

- Membership components (are staff / Chief Administrative Officer required)
- Water quality testing from the well (at the source), before and after the new treatment plant comes on line

2019-G/L-045

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorse Council Policy 157 – Terms of Reference: Water Community Advisory Panel as circulated.

CARRIED

5.6

Council Policy 159 – Terms of Reference: History and Heritage Advisory Committee (These Terms of Reference were brought forward from the January 14, 2019 Governance and Legislation Committee Meeting)

2019-G/L-046

It was MOVED and SECONDED

THAT the Governance and Legislation Committee directs that Semiahmoo First Nation (SFN) references be added to Council Policy 159 – Terms of Reference: History and Heritage Advisory Committee:

- Policy – The History and Heritage Advisory Committee as item g) the Committee will endeavor to engage with the Semiahmoo First Nation and other indigenous groups in order to celebrate White Rock and the History of the Semiahmoo First Nation / other indigenous groups.;
- Membership include a representative from the Semiahmoo First Nation.

CARRIED

2019-G/L-047

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorses Council Policy 159 – Terms of Reference: History and Heritage Advisory Committee as amended.

CARRIED

5.7

Council Policy 160 – Terms of Reference: Marine Drive Task Force (These Terms of Reference were brought forward from the January 28, 2019 Regular Council meeting)

Mayor Walker noted a number of amendments from what was circulated for Council Policy 160 – Terms of Reference: Marine Drive Task Force. The following were noted with actual wording that is proposed to go in the Terms of Reference in italics:

- Mandate: *This would include a review of the Waterfront Enhancement plan, Economic Strategic Plan, business bylaws and other related materials deemed relevant and provide feedback and recommendations to Council.*
- Strategy the first paragraph be removed and the following added: *In conjunction with the Planning and Development Services department and concurrent with the review of the waterfront related policies in the Official Community Plan (OCP) as well as public input, the marine Drive Task Force*

will fulfill the directives set out in the Policy and recommend policy changes in several key areas including but not limited to:

- Membership: following Mayor Walker the following be added:
and a Council representative and alternate as non-voting members
- Chairperson / Vice-Chairperson that it be noted that *Catherine Ferguson* be noted as the Chairperson
- Meetings item e) the following be added at the end of the paragraph following the word question:
or leave written submissions for the Task Force to review and consider.
- Meetings item l) remove the work may and insert *will*
- Meetings item n) insert the words *Mayor and Chief Administrative Officer* before submitted to City Council
- Meetings item o) insert the words *Mayor, Chief Administrative Officer* before City Council
- Meetings item q) add the following sentence:
Such commitments and contracts will be done through recommendation from the Task Force through the Mayor, Council and the Chief Administrative Officer.

2019-G/L-048

It was MOVED and SECONDED

THAT the Governance and Legislation Committee directs that staff make the amendments as noted by Mayor Walker to Council Policy 160 – Terms of Reference: Marine Drive Task Force and it be brought forward to the March 11, 2019 Council meeting to be reviewed and considered for endorsement.

CARRIED

5.8

Council Policy 161– Terms of Reference: Water Quality Task Force
(These Terms of Reference have been brought forward from the January 28, 2019 regular Council meeting)

Councillor Kristjanson provided On Table an amended copy of Council Policy 161– Terms of Reference: Water Quality Task Force.

Meeting Recess / Reconvened

The Chairperson called a meeting recess was called at 5:17 p.m. for five (5) minutes in order to give the Committee and staff time to review to document provided On Table in regard to the Water Quality Task Force.

The Chairperson reconvened the meeting at 5:21 p.m. with all noted members of Council and staff in attendance.

Councillor Kristjanson reviewed the On Table document with proposed amendments to Council Policy 161– Terms of Reference: Water Quality Task Force from what was circulated with the agenda.

The following points were noted:

- Membership – there should be a call for public membership for this Task Force and internal and external experts
- Public involvement is important
- Deadline for the report may be June 30th however there should be an option to extend the Task Force should Council determine there is a need

- In general wording to make the Task Force open and transparent
- It was clarified that the first order of business for the Water Quality Task Force, is to review water quality both before and after the water quality treatment plant is operating
- Difference noted between the Water Quality Task Force and the Water Service Community Advisory is that the Water Quality Task Force will be reviewing water quality of the City compared to Metro Vancouver and costs in regard to the City operations and having the water through Metro Vancouver. With the questions if the City should remain with its own White Rock water or join Metro Vancouver's service (financial data – long term and water quality data is needed for this). If the quality is the same, in terms of standards, then the long term costs too are important to review
- Gathering data and having the public involved and then presenting the information to Council
- Testing from the source only, when testing from the taps there are other elements in regard to individual plumbing that will impact the tests. Test results won't be accurate - it is the source of the water that is in question

2019-G/L-049

It was MOVED and SECONDED

THAT the Governance and Legislation Committee directs staff to commission water sampling of the current quality and then again following the new treatments plant coming online, then the results / information all be brought back to Council so further consideration can be made at that time.

CARRIED

Councillors Johanson and Kristjanson voted in the negative

2019-G/L-050

It was MOVED and SECONDED

THAT the Governance and Legislation Committee defers a decision be made in regard to the Water Quality Task Force until the water testing information as noted in motion 2019-G/L-49 is completed and the information is brought back to Council.

CARRIED

Councillors Johanson and Kristjanson voted in the negative

6.

**AMENDMENTS TO THE PLANNING PROCEDURES BYLAW AND
BUSINESS LICENCE BYLAW FOR CANNABIS STORE APPLICATION
PROCESS**

Corporate report dated February 25, 2019 from the Director of Planning and Development Services titled "Amendments to the Planning Procedures Bylaw and Business Licence Bylaw for Cannabis Store Application Process".

Discussion points included the following:

- Committee would like to be kept apprised as to what the City of Surrey, the two (2) Langley's and the Corporation of Delta are doing in this regard.

2019-G/L-051

It was MOVED and SECONDED

THAT the Governance and Legislation Committee:

1. Receives for information the corporate report dated February 25, 2019, from the Director of Planning and Development Services, titled "Amendments to the Planning Procedures Bylaw and Business Licence Bylaw for Cannabis Store Application Process";
2. Recommends that Council give first, second, and third readings to "*City of White Rock Planning Procedures Bylaw, 2017, No. 2234, Amendment (Cannabis Store) Bylaw, 2019, No. 2280*"; and
3. Recommends that Council give first, second, and third readings to "*White Rock Business Licence Bylaw, 1997, No. 1510, Amendment No. 6 (Cannabis Store) Bylaw, 2019, No. 2281*".

CARRIED

7.

SENIORS ADVISORY COMMITTEES IN WHITE ROCK

Corporate report dated February 25, 2019 from the Director of Recreation and Culture titled "Seniors Advisory Committees in White Rock".

2019-G/L-052

It was MOVED and SECONDED

THAT the Governance and Legislation Committee receives for information the corporate report dated February 25, 2019 from the Director of Recreation and Culture titled "Seniors Advisory Committees in White Rock".

CARRIED

Supplemental Agenda Item 7.1 Council Policy 158 - Terms of Reference for Seniors Advisory Committee was discussed at this time.

7.1

Council Policy 158– Terms of Reference: Seniors Advisory Committee
(These Terms of Reference was brought forward from the January 14, 2019 Governance and Legislation Committee)

2019-G/L-053

It was MOVED and SECONDED

THAT the Governance and Legislation Committee recommends Council endorses Council Policy 158– Terms of Reference: Seniors Advisory Committee as circulated as a Supplemental Agenda item.

CARRIED

8. **CALL FOR FUTURE GOVERNANCE AND LEGISLATION COMMITTEE ITEMS**

Opportunity for any members of the Committee who wish to have items brought forward for discussion at the next Governance and Legislation Committee to state them

Councillor Johanson noted the following items for the next Governance and Legislation Committee meeting:

- Policy 135 Environmental Advisory Committee Terms of Reference
- The topic of Dogs on the Promenade, Council consider encouraging Bylaw Enforcement to not only enforce but also ticket offenders

9. **CONCLUSION OF THE FEBRUARY 25, 2019 GOVERNANCE AND LEGISLATION COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 6:08 p.m.



Councillor Fathers
Chairperson



Tracey Arthur, Director of
Corporate Administration