
PRESENT: Councillor M. Knight
Councillor G. Meyer
Councillor L. Sinclair

GUESTS: Richard Findlay, Landscape Architect
Douglas Smith, Business Improvement Association
2

STAFF: G. St. Louis, Director, Engineering and Municipal Operations
E. Stepura, Director, Recreation and Culture
F. Keating, Project Engineer, Engineering and Municipal Operations
L. Sym, Committee and FOI Clerk

1. CALL TO ORDER

The meeting was called to order at 11:04 a.m.

2. ADOPTION OF AGENDA

It was MOVED and SECONDED

THAT the Memorial Park Committee adopts the agenda for the July 19, 2016 meeting as circulated.

CARRIED

3. NOMINATION AND ELECTION OF CHAIRPERSON

It was MOVED and SECONDED

THAT the Memorial Park Committee nominates and elects Councillor Grant Meyer to the position of Chairperson.

CARRIED

4. NOMINATION AND ELECTION OF VICE-CHAIRPERSON

It was MOVED and SECONDED

THAT the Memorial Park Committee nominates and elects Councillor Megan Knight to the position of Vice-Chairperson.

CARRIED

5. DRAFT TERMS OF REFERENCE

Committee members reviewed the Draft Terms of Reference, Council Policy 152.

It was MOVED and SECONDED

THAT the Memorial Park Committee adopts the Draft Terms of Reference - Council Policy 152, as circulated following the removal of sections O) and R).

CARRIED

6. CANADA 150 COMMUNITY INFRASTRUCTURE PROGRAM APPLICATION FORM – 2 GRANTS COMPLETED JUNE 2016

Staff advised that the results of the grant application will not be known until the fall of 2016.

It was noted that Memorial Park was intended to honour the heritage of veterans, and could feature a memorial piece to honour their service.

7. FINDING SPIRIT PLACE, PREFERRED DESIGN REVIEW APRIL 5, 2008 – GREG ST. LOUIS

Note: This item was provided for reference purposes

Committee members discussed priorities for Memorial Park as follows:

- retain as much grass as possible, tiered
- angle parking is less desirable, may obstruct views
- tourism kiosk relocation
- enlarge amphitheater

It was MOVED and SECONDED

THAT the Memorial Committee recommends to Council that the pier head washrooms and tourism kiosk be incorporated into the overall project design of Memorial Park.

CARRIED

Members noted the following suggestions:

- Busy area, need additional washrooms in order to accommodate larger crowds
- Determine capacity of amphitheater during events like Canada Day
- An area (green room) for artists prior to their performances
- Widen the promenade from the pier to the Museum (12')
- Eliminate angle parking to the north on Marine Drive
- Need more lighting for evening events
- Washrooms are taking up space, can they be moved?
- A welcoming space
- Suggestion of keeping a sidewalk on the north side of the park, sidewalk across Marine Drive is narrow
- Consider various surface treatments that are available, stamped concrete or other treatments appears to be the best option (permeable if possible)
- Honey Locust trees have grown impacting views
- Pentiction – nice recycled material for picnic tables, square instead of rectangle with four seats

- Amphitheater – add an “s” curve to existing stairs at east side of park toward the west
- Benches – existing benches allow rain to pass through
- Move light standard at entrance to the pier by railway crossing, would be helpful for set up of stages at the white rock
- Consider movable seating in the park

It was MOVED and SECONDED

THAT the Memorial Park Committee recommends to Council that angle parking spaces between Martin Street and the White Rock Museum on the south side of Marine Drive be eliminated.

CARRIED

It was MOVED and SECONDED

THAT the Memorial Park Committee recommends to Council that:

- 1) a sidewalk be installed on the north side of Memorial Park; and
- 2) the promenade be widened to 12’ on the south side of Memorial Park.

CARRIED

It was MOVED and SECONDED

THAT the Memorial Park Committee recommends to Council that in conjunction with the washrooms being moved underneath the parking lot to the east of the existing washrooms, that amphitheater seating be created in wavelike design using existing stairs at east side of park and extend towards the west side of the park.

CARRIED

Staff advised that currently there is no place to drop off equipment for events. It was suggested that the City purchase a 24 x 32 stage with permanent pull out storage underneath to accommodate chairs, barricades and portable lighting. This will save on ongoing rental and set-up costs.

It was noted that currently performers are using washrooms in businesses across Marine Drive. Members discussed utilizing the washrooms at the White Rock Museum and Archives; however it was noted that they now only have a staff washroom.

It was MOVED and SECONDED

THAT the Memorial Park Committee recommends to Council that staff be requested to ascertain costs of moving the cross hatches / lamp standards at the pier railway crossing.

CARRIED

Committee members discussed the importance of having the Memorial Park project completed by Canada Day 2017. It was noted that 50% of funding will come from the grant application, and 50% from Community Amenity Contributions.

It was noted by staff that prior to receiving notice about the status of the grant; any costs incurred by the City will not be reimbursed by the possible grant funds.

It was MOVED and SECONDED

THAT the Memorial Committee recommends to Council that staff single source the design professionals required for the Memorial Park project in order to meet the project target completion date of Canada Day 2017.

CARRIED

8. OTHER BUSINESS

None

9. NEXT MEETING

Staff will determine the next meeting date, prior to August 1, 2016.

10. CONCLUSION OF THE MEETING

The Chairperson declared the meeting concluded at 12:25 p.m.



Cllr. Grant Meyer, Chairperson



L. Sym, Committee & FOI Clerk