

**PRESENT:** Councillor Manning, Chairperson  
Mayor Walker  
Councillor Chesney  
Councillor Johanson  
Councillor Kristjanson  
Councillor Trevelyan

**ABSENT:** Councillor Fathers

**STAFF:** G. Ferrero, Chief Administrative Officer  
T. Arthur, Director of Corporate Administration  
J. Gordon, Director of Engineering and Municipal Operations  
E. Stepura, Director of Recreation and Culture  
G. Neuman, Manager of Planning  
S. Lam, Deputy Corporate Officer

The City of White Rock is committed to the health and safety of our community. In keeping with Ministerial Order No. M192 from the Province of British Columbia, City Council meetings will take place without the public in attendance at this time until further notice.

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***Councillor Manning, Chairperson***

**1. CALL TO ORDER**

The meeting was called to order at 5:00 p.m.

**1.1 MOTION TO CONDUCT GOVERNANCE AND LEGISLATION COMMITTEE MEETING WITHOUT THE PUBLIC IN ATTENDANCE**

2020-G/L-051 **It was MOVED and SECONDED**

**WHEREAS COVID-19 has been declared a global pandemic;**

**WHEREAS the City of White Rock has been able to continue to provide the public access to the meetings through live streaming;**

**WHEREAS holding public meetings in the City Hall Council Chambers, where all the audio/video equipment has been set up for the live streaming program, would not be possible without breaching physical distancing restrictions due to its size, and holding public meetings at the White Rock Community Centre would cause further financial impact to City Operations due to staffing resources and not enable live streaming;**

**WHEREAS Ministerial Order No. 192 requires an adopted motion in order to hold public meetings electronically, without members of the public present in person at the meeting;**

THEREFORE BE IT RESOLVED THAT the Governance and Legislation Committee Committee (including all members of Council) authorizes the July 27<sup>th</sup> meeting to be video streamed and available on the City’s website, and without the public present in the Council Chambers.

**CARRIED**

**2. ADOPTION OF AGENDA**

2020-G/L-052

**It was MOVED and SECONDED**

THAT the Governance and Legislation Committee amends the agenda for July 27, 2020 by removing Item 7. Official Community Plan (OCP) Review as the topic is also included in the upcoming Land Use and Planning Committee meeting agenda.

**CARRIED**

2020-G/L-053

**It was MOVED and SECONDED**

THAT the Governance and Legislation Committee amends the agenda for July 27, 2020 by removing Item 8. Encroachments on City Land as not all members of the Committee are in attendance.

**CARRIED**

Question called to Adopt the Agenda as amended and it was

**CARRIED**

**3. ADOPTION OF MINUTES**

- a) June 29, 2020 Governance and Legislatin Committee
- b) July 9, 2020 Governance and Legislation Committee

2020-G/L-054

**It was MOVED and SECONDED**

THAT the Governance and Legislation Committee adopts the following meeting minutes as circulated:

- a) June 29, 2020 Governance and Legislatin Committee; and
- b) July 9, 2020 Governance and Legislation Committee.

**CARRIED**

**4. POLICY REVIEW**

**4.1. CITY POLICY REVIEW (CONTINUED IN RELATION TO COUNCIL’S STRATEGIC PRIORITES)**

As part of the ongoing City Policy review, the following policies were reviewed by the relative departments and are presented for discussion / consideration.

The Governance and Legislation Committee recommends that Council endorse the following policies as circulated:

- 107 – Correspondence received by the City; and
- 128 - Sub-Committees/Committees composed of Council members only.

- 2020-G/L-056 **It was MOVED and SECONDED**  
THAT the Governance and Legislation Committee recommends Council Policy 107 - Correspondence received by the City include the following element in relation to receipt of email:
- There should be an acknowledgement sent within one (1) business day; if the answer cannot be provided at that time than the acknowledgement is to include an estimate as to when it can be expected.
- CARRIED**

- 2020-G/L-057 **It was MOVED and SECONDED**  
THAT the Governance and Legislation Committee recommends Council Policy 107 - Correspondence received by the City include information in regard to assurance that staff have placed an “auto reply” on their email account when they are to be away from the office.
- DEFEATED**
- Councillors Chesney, Johanson, Kristjanson and Trevelyan voted in the negative

Question called to on the Main Motion as amended and it was

**CARRIED**

- 2020-G/L-057 **It was MOVED and SECONDED**  
THAT the Governance and Legislation Committee recommends Council endorse Policy 128 - Sub-Committees/Committees composed of Council members as circulated.
- CARRIED**

## 5. **COUNCIL COMMITTEES/ ADVISORY BODIES**

Councillor Manning requested that this item be added for discussion including:

- When meetings can resume
- Discuss if certain Committee meetings should resume while others remain on hold
- How Committee meetings are to take place (i.e. electronically or in person)
- Consideration of current Committee Terms of Reference

It was noted that staff will take the August break to review the City’s Committees and bring forward recommendations to Council as how to reinstate the committees / ensure they coincide with Council’s Strategic Priorities. This information will be on the agenda early in September, 2020.

The Committee noted they would like to see the following elements included when the information is brought back:

- Environmental Advisory Committee will need to meet at least twice to complete some unfinished work - near completion on it

- Dogs on the Promenade Task Force would like to see they meet in September so they can complete their mandate / task prior to October
- A review of the work of the Committees/Task Forces to be summarized in a format that clearly shows where each are and what is outstanding
- The review would come forward along with the Council member assigned to the Committee/Task Force so they are ready to discuss at the first meeting in September.

6. **WHITE ROCK'S HEALTHY COMMUNITY COMMITTEE PARTICIPATION**  
Corporate report dated July 27, 2020 from the Director of Recreation and Culture titled "White Rock's Healthy Community Committee Participation".

Council, at the June 29, 2020 Governance and Legislation Committee meeting, requested that additional information be brought forward regarding existing Healthy Community Committees.

Staff clarified that it has been further confirmed the committee would require City staff to help facilitate the committee (agendas, minutes meeting scheduling etc.). There would be some budget implications with this. The committee is anticipated to meet quarterly.

2020-G/L-058

**It was MOVED and SECONDED**

THAT the Governance and Legislative Committee recommend Council appoint to the Healthier Community Partnership Committee for the remainder of the current Council term:

- Councillor Kristjanson as the Co-Chair; and
- Councillor Johanson as the alternate Co-Chair.

**CARRIED**

**Note:** *Items 7 and 8 were removed from the agenda until the next meeting as per motions 2020-G/L-052 & 053.*

7. ***OFFICIAL COMMUNITY PLAN (OCP) REVIEW***  
*Councillor Manning requested that the topic of the City's OCP Review and consultation process be placed on the agenda for discussion.*

8. ***ENCROACHMENTS ON CITY LAND***  
*Councillor Manning requested that the topic of encroachments be included on the agenda for discussion. Relative documentation has been included for reference purposes.*

**NOTE:** *A corporate report dated November 18, 2019 titled "Preserving Road Right of Ways for a Sustainable City" is attached for reference purposes.*

*At that meeting the following resolutions were adopted by Council:*

*#1) THAT Council Directs staff to continue to administer the Street and Traffic Bylaw with respect to new encroachments as well as at the time of property redevelopment.*

*#2) THAT Council directs staff to provide a corporate report outlining the high priority sidewalks that require the removal of infrastructure due to encroachments by private property owners (following the Master Transportation Plan).*

9.

**CONCLUSION OF THE JULY 27, 2020 GOVERNANCE AND LEGISLATION COMMITTEE MEETING**

The Chairperson declared the meeting concluded at 5:35 p.m.



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Councillor Manning  
Chairperson



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Tracey Arthur, Director of  
Corporate Administration