



# Demolition Permit Application Checklist

Planning and Development Services  
15322 Buena Vista Ave., White Rock, B.C. V4B 1Y6  
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***The City of White Rock requires the following be submitted at the time of the demolition permit application:***

## REQUIRED DOCUMENTS

- Authorization Form** (if applicant is not the owner)
- Survey Certificate 11" x 17"** (showing existing location of structures and all trees on City property)
- Title Search – dated within the last thirty (30) days** (go to [www.ltsa.ca](http://www.ltsa.ca) or call 604-630-9630 for information on how to obtain a Title Search)
- Copy of original, signed, Arborist Report c/w coordinated tree survey required for properties falling within the Tree Management Area** (original report will be required for Tree Permit application – see below)

## CONCURRENT APPLICATION FOR TREE MANAGEMENT PERMIT

- Tree Management Permit Application and application fee**
- Topographical Survey showing all trees on subject property, immediately adjacent private properties and adjacent City Boulevards** (Original drawing signed and sealed by a BC Land Surveyor)
- Arborist Report c/w coordinated tree survey required for properties falling within the Tree Management Area** (Original report signed by Arborist)
- Tree protection bond in accordance with the Tree Management Permit-Phase 1 Demolition**

## REQUIRED DOCUMENTS PRIOR TO RELEASE OF DEMOLITION PERMIT

- Copy of notice of project to WorkSafe BC
- Issued Tree Management Permit
- Contact Information and valid City of White Rock Business Licence for Demo Contractor
- Roads and Right of Way Alteration Permit required from Engineering Department with Security Deposits calculated as per the Street and Traffic Bylaw (required prior to permit issuance).
- Security fencing to be installed prior to permit issuance.

**FEES REQUIRED PRIOR TO RELEASE OF DEMOLITION PERMIT (\*\* as applicable)**

<b>APP. FEE</b>	Demo Application Fee	<b>\$75.00</b>	\$
<b>DEMO PERMIT FEES</b>	Demolition SFD/Duplex *Service Connection Fees and Deposit Required	<b>\$1,136.00</b>	\$
	Demolition Commercial/Multi Family Demolition	<b>\$1,352.00</b>	\$
	Accessory Building	<b>\$87.00</b>	\$
	Moving Building	<b>\$216.00</b>	\$
	Underground Storage Tank Removal	<b>\$227.00</b>	\$
<b>SANITCF</b>	Sanitary Sewer Connection Fee	<b>\$5,000.00</b>	\$
<b>STORMCF</b>	Storm Sewer Connection Fee	<b>\$5,000.00</b>	\$
<b>BONDRD</b>	Road and ROW Security Deposit	<b>\$5,000.00</b>	\$
	<b>TOTAL</b>		\$

**PLEASE NOTE:**

- Ravine Land and Significant Stands of Mature Trees designated properties are subject to a Minor Development Application and additional documentation may be required.
- Issuance of Demolition Permits are subject to a Pre-Demolition Inspection (Completed by Public Works)
- Refer to Part 8 of the **BRITISH COLUMBIA BUILDING CODE** governing construction and public safety measures and all other applicable enactments.
- Excavation is **not** permitted until Building Permit has been issued.
- Burning is not permitted.
- If the demolition contractor changes after the permit is issued, the permit is invalid until Planning and Development Services has been notified.

**AFTER THE DEMOLITION PERMIT IS ISSUED:**

- Contact and obtain approvals from the appropriate parties for the disconnections of Hydro and Gas.
- Cap-off of services is required and done by the City’s Engineering Department. Owner is required to expose all services at property line prior to scheduling cap-offs. Call Engineering Department **48 hours prior to demolition to schedule for storm, sewer and water cap-offs at 604.541.2181.** Please allow 24 hours for completion of cap-off.
- Demolition inspection is required. Call the Building Inspection Line at **604.541.2135** when the demolition is completed **to schedule a demolition inspection** of the site.

**NOTE:**

***Building Permits are only issued after demolition completion of service cap-offs confirmation from the Engineering Department.***