

To be filled out COMPLETELY by applicant.

Date: \_\_\_\_\_

File# (office use): \_\_\_\_\_

I/We hereby make application for a Tree Management Permit to permit the removal, preservation, protection and replacement of protected trees as described below on the following parcel:

Civic Address(s): \_\_\_\_\_

Registered Owner of the property (ies):

Name (please print)**		E-mail	
Address	City	Postal Code	
Phone	Cell	Fax	

\*If the owner is a a) company or b) a strata, please provide a) Notice of Articles of Director Register or b) approved Council minutes supporting the application.

Applicant: *To be completed ONLY if applicant is not the owner*

Name (please print)**		E-mail	
Address	City	Postal Code	
Phone	Cell	Fax	

\* Agent authorization form must be completed and signed by the owner and applicant.

Reason for application (please choose ONE only):

- |   |  |
|---|--|
| <input type="checkbox"/> DEMO ONLY ( <i>Type 3 Permit – \$1,000</i> )<br><input type="checkbox"/> DEMO + SUBDIVISION/BUILDING/ DEVELOPMENT ( <i>Type 3 Permit – \$1,000</i> ) <ul style="list-style-type: none"> <li>▪ Title search</li> <li>▪ Legal survey with trees and existing building</li> <li>▪ Arborist report with tree protection plan including trees located per survey, showing proposed works and annotations</li> <li>▪ Letter of understanding signed by neighbour(s) (if required)</li> </ul> | <input type="checkbox"/> FOR DEVELOPMENT OR CONSTRUCTION –<br>No trees on site and no trees/shrubs on adjacent City land. No trees within 4 metres on neighbour’s property. Legal survey showing no trees. ( <i>No fee</i> ) |
|---|--|

*Note: All trees are protected during demolition. If a conflict exists, the applicant may provide a rationale for removal with demolition for consideration by the City.*

- |  |   |
|--|---|
| <input type="checkbox"/> DEAD OR HIGH RISK TREE ( <i>Type 1 Permit – No fee</i> ) <ul style="list-style-type: none"> <li>▪ Title search</li> <li>▪ Provide colour photos and reason for removal(s) OR Arborist report</li> <li>▪ Include type of tree species and size in diameter at breast height (DBH) at 1.4m from the ground</li> <li>▪ Letter of understanding signed by neighbour(s) (if required)</li> </ul> | <input type="checkbox"/> UNWANTED TREE ( <i>Type 2 Permit – \$500</i> ) <ul style="list-style-type: none"> <li>▪ Title search</li> <li>▪ Legal survey (if required)</li> <li>▪ Justification for removal OR Arborist report</li> <li>▪ Provide colour photos</li> <li>▪ Include type of tree and size of DBH at 1.4m</li> <li>▪ Letter of understanding signed by neighbour(s) (if required) or Neighbour survey</li> </ul> |
|--|---|

*Note: Geotechnical report may be required for steeply sloped lots.*

Consent:

**Applicant:**

In consideration of the issuance of a Tree Management Permit as a result of this application, the applicant agrees to indemnify and save harmless the City, its elected and appointed officials, officers, employees, servants and agents from and against all claims, losses damages, costs, expenses, including investigatory and legal expenses and other actions caused by or attributable to any willful or negligent act, omission, delay, or allegations thereof on the part of the applicant or owner and their employees, sub-contractors or agents related in any way to the Tree Management Permit. The applicant also agrees that this provision shall survive the termination of the Tree Management Permit. As the applicant, I am aware of, understand and intend to comply with all the regulations and requirements of the “White Rock Tree Management Bylaw, 2008, No. 1831” and certify that all information provided with this application is correct and true. I further understand that a non-refundable application fee is payable at time of application.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name: *Please Print*)

\_\_\_\_\_  
(Applicant Signature)

**Registered Owner(s) of property (ies): *To be completed ONLY if applicant is not the owner***

As the registered owner(s) of the subject site(s), I/we certify that the information in this application is correct and true and acknowledge that although I/we are not the applicant, I/we are also responsible for compliance with all provisions of the “White Rock Tree Management Bylaw, 2008, No. 1831”.

\_\_\_\_\_  
(Date)

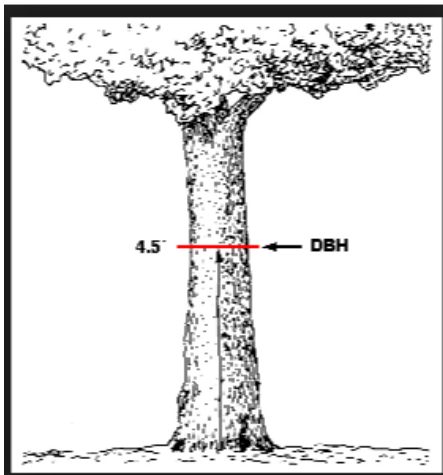
\_\_\_\_\_  
(Name: *Please Print*)

\_\_\_\_\_  
(Registered Owner Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Name: *Please Print*)

\_\_\_\_\_  
(Registered Owner Signature)



**How to Measure your tree(s):**

1. Measure diameter at 1.4 m (4'5") above grade\*
2. With a multi-stem tree, measure diameter of the three largest stems then add them together.

\*If you do not have a diameter tape, you can determine the diameter of a tree by measuring the circumference of a tree trunk, at 1.4m above ground level, with a regular measuring tape (like measuring your waist size).

The circumference can then be divided by 3.1416 to obtain the diameter.

# TREE PRESERVATION AND REPLACEMENT PLANTING

## Maintenance of Retained Protected Trees:

All protected trees to be retained will have a designated tree protection zone and must be protected with tree protection barrier fencing during site development and building / demolition, as recommended by the project Arborist and in accordance with Schedule A of the “White Rock Tree Management Bylaw, 2008, No. 1831”. Additionally, the City will require the posting of securities for the maintenance of preserved protected trees in accordance with the “White Rock Tree Management Bylaw, 2008, No. 1831” as follows:

Size of Tree Retained	Securities
Dbh ≤ 50cm	\$2,500.00 per retained tree
Dbh of 51-65cm	\$4,500.00 per retained tree
Dbh > 65cm	\$10,000 per retained tree

## Replacement Tree Requirements:

Except for dead or hazardous trees, the City will require the provision of replacement trees. The posting of securities will be required prior to the issue of any permits, and prior to any tree cutting or removal. If replacement trees are not planted within one year of the issuance of a Type 2 tree management permit, or within three years of the issuance of a Type 3 tree management permit, the applicant will forfeit the tree protection securities to the City to be used to plant and maintain trees on City-owned properties. Deciduous replacement trees must have a minimum caliper of 6cm, and coniferous replacement trees must be at least 3 metres in height. Hedges will not be considered as replacement trees. The number of replacement trees, as well as required securities or proposed cash-in-lieu will be calculated in accordance with the “White Rock Tree Management Bylaw, 2008, No. 1831” as follows:

Size of Tree Removed	Replacement Ratio	Securities / Cash-in-lieu (\$1,500 per replacement tree)
≤ 50cm dbh	2:1	\$3,000
51-65cm dbh	3:1	\$4,500
66-75cm dbh	4:1	\$6,000
76-85cm dbh	5:1	\$7,500
>85cm dbh	6:1	\$9,000



# Authorization Form

Planning and Development Services

P: 604-541-2136 | F: 604-541-2153

[www.whiterockcity.ca](http://www.whiterockcity.ca)

15322 Buena Vista, White Rock B.C. V4B 1Y6

Application Type(s)	
Site Address(es)	
PID(s)	
Legal Description(s)	

This document shall serve to notify the City of White Rock ("City") that I am / we are the legal owner(s) of the property described above and do authorize the person indicated below ("Agent") to act on my / our behalf on all matters pertaining to the stated application type(s) for the above referenced property/ies. In addition, I / we have read and understood the application requirements for the above application(s) and authorize the Agent to act on our behalf.

All registered property owners shall sign this Authorization Form. Company-owned properties must be represented by Agents. Use additional sheets if necessary. Changes in ownership will require the submission of new Authorization Forms.

Name of Property Owner(s) If company-owned, please also provide a contact name.	
Mailing Address	
Main & Cell Phone Number	
E-Mail Address	

Name of Agent	
Company Name (if applicable)	
Mailing Address	
Main & Cell Phone Number	
E-Mail Address	

I hereby consent ...	Input Signature Below:	Date (YY/MM/DD)
Property Owner		
Property Owner		
Authorized Agent		