



## Arts and Cultural Advisory Committee Action & Motion Tracking Document

Term: July 2021 - October 2022  
Updated: October 7, 2022

### ACTION ITEMS

ACTION ITEM	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
Director of Recreation and Culture to share past destination marketing data collected by the Tourism White Rock service provider with Committee members.	6. 2021-2022 Work Plan Update	2022-03-10	Director of Recreation and Culture / Committee Clerk	IN PROGRESS
<del>The Director of Recreation and Culture</del> Manager of Cultural Development to look into whether the Peninsula Community Foundation is still up and running and, if so, whether it has a component for providing funding for the arts.	7. Multi-Committee Discussion Workshop for the Creation of a City Placemaking Report	2022-05-12	<del>Director of Recreation and Culture</del> Manager of Cultural Development	IN PROGRESS (updated to be assigned to Manager of Cultural Development during September 8, 2022 meeting)
Manager of Cultural Development to update the Cultural Strategic Plan (CSP) document to reflect suggestions made by the Committee during their feedback discussion, including: <ul style="list-style-type: none"> <li>Review the cover to display the link between Uptown and the Beach;</li> <li>Update the back cover with a different photo; and,</li> <li>Review photos to ensure a balance between areas.</li> </ul>	4. Review of Cultural Strategic Plan Document	2021-09-09	Manager of Cultural Development	To be presented to Committee for final review at their October 14, 2021 meeting. <b>COMPLETED</b> (It was noted at the March 10, 2022 meeting that the suggested modifications to the CSP document are going ahead in collaboration with the Communications department).
If Council approves the project funding, a working group will be established, including Committee members J.	5. 2021-2022 Work Plan	2021-09-09	Manager of Cultural Development,	Pending Council approval - <b>Council defeated motion for</b>

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Adams and E. Cheung, along with the Manager of Cultural Development, who will collaborate to prepare a draft Request For Proposal (RFP) for hiring the proposed Needs Assessment consultant, to be presented to the Committee for review.			Committee members, J.Adams and E. Cheung	funding at the October 4,2021 meeting.
Committee member, E. Cheung, along with the Manager of Cultural Development, to develop a draft form pertaining to Item 1.1.2 from the Cultural Strategic Plan (Maintain an inventory of talent/artists list, connect artists and businesses to facilitate art displays, artists in residence programs and sponsorship of cultural events), to be brought to the Committee for their review at the October 14, 2021 meeting.	5. 2021-2022 Work Plan	2021-09-09	Manager of Cultural Development and Committee member, E. Cheung	To be added to October 14, 2021 meeting agenda COMPLETED
Committee, with the assistance of staff, to invite the Economic Development Officer to attend the October 14, 2021 meeting to provide an update regarding the Economic Development Strategic Planning and how it aligns with items 1.2.4, 1.2.6 and 1.3.3 from the Cultural Strategic Plan.	5. 2021-2022 Work Plan	2021-09-09	Committee Clerk	To be added to October 14, 2021 meeting agenda COMPLETED
Committee members to review the process for event organizers to obtain relevant information and resources from the City website, when planning their events, and to provide feedback on this process to the Manager of Cultural Development at the October 14, 2021 meeting.	5. 2021-2022 Work Plan	2021-09-09	Committee Members	To be added to October 14, 2021 meeting agenda COMPLETED
Committee members to further review this form before next meeting and provide any additional feedback to the Manager of Cultural Development.	9. Presentation and Review of Draft Online Artist Inventory Input Form	2021-10-14	Committee Members	COMPLETED

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Committee members to further review the White Rock Events Society's White Rock Promenade Sculptures Competition Trial Project outline, as well as the idea of inviting the WRES to attend the Committee's next meeting, and to provide their feedback to the Chairperson and/or staff prior to agenda preparation for the November 4, 2021 meeting.	12.1 White Rock Promenade Sculptures Competition Trial Project Outline	2021-10-14	Committee Members/ Chairperson	Awaiting Committee feedback - may be added to the November 4, 2021 meeting agenda <b>COMPLETED</b> (WRES representatives attended/presented at the March 10, 2022 meeting).
Committee Clerk to distribute updated Work Plan document to Committee members following this meeting.	6. 2021-2022 Work Plan Update	2022-03-10	Committee Clerk	<b>COMPLETED</b>
Committee Clerk to provide an invitation to the Economic Development Officer to attend the next Arts and Cultural Advisory Committee meeting to provide an update regarding the Economic Development Strategic Plan.	6. 2021-2022 Work Plan Update	2022-03-10	Committee Clerk	<b>COMPLETED</b> (Economic Development Officer already attended the Committee's October 14, 2021 meeting to provide this update.)
Committee member, E. Cheung, to share this information with the Peninsula Arts and Culture Alliance (PACA) and encourage members who reside in White Rock to add their home locations to Creative BC, in order to inspire more possible filming locations within the City.	6. Film Attraction Strategy Update	2022-04-14	Committee Member, E. Cheung	<b>COMPLETED</b>
Committee member, D. Thompson, to send information to Committee Clerk regarding an upcoming local art event that is similar to this idea, for distribution to all Committee members. Committee members to review the event information and bring their feedback for discussion at the next meeting.	9.2 Art Tours of Local Artists' Homes	2022-04-14	Committee Member, D. Thompson / Committee Clerk	<b>COMPLETED</b> (Information distributed to Committee members via email on April 19, 2022)
Committee Clerk to canvas Committee Chairpersons, staff liaisons and selected Committee representatives from the Arts and Cultural Advisory Committee, Public Art	4. Business Arising from Action and Motion Tracking Document	2022-05-12	Committee Clerk	<b>COMPLETED</b>

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Advisory Committee, and Economic Development Advisory Committee to determine a date for the upcoming multi-Committee placemaking workshop.				
Committee member, E. Cheung, to begin designing a PowerPoint presentation for the Vacant Storefront Public Art Displays report.	5. Public Art Displays in Vacant Storefronts	2022-05-12	Committee Member, E. Cheung	<p><b>COMPLETED</b>            (this action item transitioned into what became the Multi-Committee Placemaking Workshops, held on June 8<sup>th</sup> and August 29<sup>th</sup>, 2022)</p>

Mayor Walker to obtain relevant information about an upcoming artists' walk event that a friend of his is involved in and share this information with the Committee's Chairperson or staff liaison.	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Mayor Walker / Chairperson / Staff Liaisons	COMPLETED
Committee member, E. Cheung, to contact the organizers of the South Rock Art Tour to obtain information about their upcoming artists' walk event, and to bring gathered information forward to the upcoming multi-Committee workshop.	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Committee Member, E. Cheung	COMPLETED
The Director of Recreation and Culture to connect with his neighbour, who hosts an annual garden party showcasing local artists' work, and to share any helpful information with the Committee at their next meeting.	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Director of Recreation and Culture	COMPLETED (this event has now been held)
Committee member, J. Adams, to contact Bayview Arts Collective, the organizers of the recent Crescent Beach artists' walk event, to obtain information around what inspired them, how they organized their event, what challenges they faced, etc., and to bring this information forward for discussion during the next meeting.	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Committee member, J. Adams	COMPLETED
Councillor Manning to follow up with Mayor Walker, in regard to information the Mayor shared with the Committee about an upcoming artists' walk event, and to provide further information about this event to the Committee if and when it becomes available.	4. Business Arising from Action and Motion Tracking Document	2022-06-09	Councillor Manning	COMPLETED (this event has now been held)
Committee Clerk to include this topic as an agenda item for further discussion at the next meeting.	6. City Placemaking Roundtable Discussion Workshop Update	2022-06-09	Committee Clerk	COMPLETED

## MOTIONS

RECOMMENDATION	AGENDA ITEM	DATE	ASSIGNED MEMBER	STATUS
<p><a href="#">2021-ACAC-003</a>: THAT the Arts and Cultural Advisory Committee recommend that the following items be identified as priority items within their 2021/2022 work plan:</p> <ul style="list-style-type: none"> <li>• 1.3.1 - Explore the options for creating an Arts Endowment Fund to provide a pool of arts development money available to groups;</li> <li>• 2.1.1 - Conduct an Arts and Culture Opportunity and Needs Assessment (including City owned, leased or privately owned dedicated arts spaces). As well as the possibility of merging a new seniors' programming facility with arts and cultural needs. Access grants if possible; and,</li> <li>• 2.1.2 - Follow up the Needs Assessment with a concept plan and construction drawings for the provision of an Arts and Cultural Facility to meet community requirements including the possibility of merging a new seniors' programming facility with arts and cultural needs. Be shovel ready and access grants and create budget.</li> </ul>	6. 2021-2022 Work Plan	2021-07-08	Council/Committee	<p><b>COMPLETED</b> Endorsed by Council at July 26, 2021 meeting. Added to Work Plan document.</p>
<p><del><a href="#">2021-ACAC-004</a>: THAT the Arts and Cultural Advisory Committee recommend that the Advisory Design Panel incorporate arts and cultural space, whether public art and/or arts programming space in new developments aligned to the Creative City by the Sea Cultural Strategic Plan.</del></p> <p>Amended by Council:</p> <p><a href="#">2021-ACAC-004</a>: THAT Council directs staff to refer development applications to the Manager of Cultural</p>	6. 2021-2022 Work Plan	2021-07-08	Council/Advisory Design Panel/ Manager of Cultural Development	<p><b>COMPLETED</b> Amended and endorsed by Council at their July 26, 2021 meeting.</p>

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cultural space in new developments, which aligns with the Creative City by the Sea Strategic Plan.				
<p><b>2021-ACAC-005:</b> THAT the Arts and Cultural Advisory Committee approves the following schedule of meetings (taking place from 4:00 p.m. to 6:00 p.m.) as follows:</p> <ul style="list-style-type: none"> <li>• July 8, 2021;</li> <li>• September 9, 2021;</li> <li>• October 14, 2021; and,</li> <li>• November 4, 2021.</li> </ul>	9. 2021 Meeting Schedule	2021-07-08	Committee	COMPLETED
<p><b>2021-ACAC-008:</b> THAT the Arts and Cultural Advisory Committee recommends that Council direct staff to design a draft cover page for the Cultural Strategic Plan document that displays two (2) photos, a beach photo and an uptown photo, to visually link these two areas of the City, to be presented to the Committee for their review at their October 14, 2021 meeting.</p>	4. Review of Cultural Strategic Plan Document	2021-09-09	Manager of Cultural Development/ Communications Department	Included on October 4, 2021 Regular Council meeting agenda. ENDORSED
<p><b>2021-ACAC-009:</b> THAT the Arts and Cultural Advisory Committee recommends that Council direct staff to connect with volunteers in the arts community to obtain information and recommendations around creating an Arts Endowment Fund, to report back to the Committee at the October 14, 2021 meeting.</p>	5. 2021-2022 Work Plan	2021-09-09	Manager of Cultural Development	Included on October 4, 2021 Regular Council meeting agenda. ENDORSED
<p><b>2021-ACAC-010:</b> THAT the Arts and Cultural Advisory Committee recommends, further to Council previously endorsing Cultural Strategic Plan Item 2.1.1: “Conduct an Arts and Culture Opportunity and Needs Assessment (including City owned, leased or privately owned dedicated arts spaces). As well as the possibility of merging a new</p>	5. 2021-2022 Work Plan	2021-09-09	Manager of Cultural Development/ Working Group (J. Adams, E. Cheung)	Included on October 4, 2021 Regular Council meeting agenda. DEFEATED

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seniors' programming facility with arts and cultural needs. Access grants if possible," that Council expedite this project by allocating an amount of up to \$25,000 to the Committee before November 2021, to be used to hire a consultant to conduct the Needs Assessment.				
<p><del>2021-ACAC-011: THAT the Arts and Cultural Advisory Committee recommends that Council approve the additions discussed and populated in the 2021-2022 Work Plan document during their September 9, 2021 meeting.</del></p> <p>Amended by Council:</p> <p>2021-ACAC-011: THAT Council refer to staff the additions discussed and populated in the 2021-2022 Work Plan document during the Committee's September 9, 2021 meeting as circulated to ensure the plan coincides with current staff work plans and Council Priorities.</p>	5. 2021-2022 Work Plan	2021-09-09	Council	<p>Included on October 4, 2021 Regular Council meeting agenda.</p> <p><b>ENDORSED</b> (as amended)</p> <p>*2021-2022 Work Plan presented again to Council at their October 25, 2021 Regular meeting, after completing a staff review.</p> <p><b>ENDORSED</b></p>
2021-ACAC-014: THAT the Arts and Cultural Advisory Committee recommends that Council approve that the Committee holds a joint workshop in partnership with the Public Art Advisory Committee to discuss the Cultural Corridor and the art plan for the City.	4. Discussion on the Creation of a Cultural Corridor	2021-10-14	Council	<p>Included on the October 25, 2021 Regular Council meeting agenda -</p> <p><b>ENDORSED</b></p>
2022-ACAC-003: THAT the Arts and Cultural Advisory Committee recommend that Council endorse the proposed White Rock Promenade Sculpture Competition event, on the condition that the White Rock Events Society raises the required amount of money, which will be determined in a corporate report from the Director of Recreation and Culture.	7.1 White Rock Promenade Sculpture Competition Proposal Presentation	2022-03-10	Council / Director of Recreation and Culture	<p>Included on March 28, 2022 Regular Council agenda.</p> <p><b>COMPLETED</b></p> <p>Received by Council for information at March 28, 2022 meeting.</p>



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<p><a href="#">2022-ACAC-004</a>: THAT the Arts and Cultural Advisory Committee recommend that Council direct staff to assign special event volunteers to gather statistical data regarding attendance numbers, revenue of events, detailed information about attendees (gender, age, where they come from) in a survey format, to demonstrate the impact of these special events.</p>	6. 2021-2022 Work Plan Update	2022-03-10	Council / Staff	<p><del>Included on March 28, 2022 Regular Council agenda.</del> Deferred to April 11, 2022 Regular Council agenda. <b>ENDORSED</b></p>
<p><a href="#">2022-ACAC-007</a>: THAT the Arts and Cultural Advisory Committee recommends that Council direct staff to invite two (2) representatives each from the Public Art Advisory Committee, the Economic Development Advisory Committee, and the Arts and Cultural Advisory Committee to participate in a roundtable discussion workshop facilitated by the Manager of Cultural Development, and invite the Economic Development Officer to participate, focused on creating a report regarding placemaking in the City.</p>	7. Discussion Regarding the Visually Appealing Cityscapes and Activated Alleyways PowerPoint Presentation	2022-04-14	Council / Staff	<p>Included on April 25, 2022 Regular Council agenda. <b>ENDORSED</b></p>
<p><a href="#">2022-ACAC-008</a>: THAT the Arts and Cultural Advisory Committee recommends that Council directs staff to focus the programming of Canada Day with an emphasis on celebrating White Rock's diverse communities.</p>	9.1 Canada Day Discussion	2022-04-14	Council / Staff	<p>Included on April 25, 2022 Regular Council agenda. <b>ENDORSED</b></p>
<p><a href="#">2022-ACAC-009</a>: THAT the Arts and Cultural Advisory Committee recommends that Council endorse the Committee preparing a report, in collaboration with the BIA, to present to commercial business owners, informing of the benefits of allowing their vacant storefronts to be used to display artwork from local artists.</p>	9.4 Public Art Displays in Vacant Storefronts	2022-04-14	Council / Staff / Committee Members	<p>Included on April 25, 2022 Regular Council agenda. <b>ENDORSED</b></p>
<p><a href="#">2022-ACAC-010</a>: THAT the Arts and Cultural Advisory Committee approves their 2022 schedule of meetings (taking place from 4:00 p.m. to 6:00 p.m.) as follows:</p> <ul style="list-style-type: none"> <li>• May 12, 2022;</li> </ul>	11. 2022 Meeting Schedule	2022-04-14	Committee	<b>COMPLETED</b>

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<ul style="list-style-type: none"> <li>• June 9, 2022;</li> <li>• July 14, 2022; and,</li> <li>• September 8, 2022.</li> </ul>				
<p><a href="#">2022-ACAC-013</a>: THAT the Arts and Cultural Advisory Committee includes a discussion around establishing a framework and guidelines for residents and/or organizations who are interested in facilitating block party style, pop-up community events in the City as an agenda item for their next meeting.</p>	6. Discussion Around Art Tours of Local Artists' Homes	2022-05-12	Committee	Added as an agenda item for June 9, 2022 meeting. <b>COMPLETED</b>
<p><del><a href="#">2022-ACAC-014</a>: THAT the Arts and Cultural Advisory Committee recommends that Council endorse the Committee establishing their 2021-2022 Work Plan item 1.3.1, "Explore the options for creating an Arts Endowment Fund," as their top priority going forward.</del></p> <p>Amended by Council:</p> <p><a href="#">2022-ACAC-014</a>: THAT Council endorse the Committee establishing their 2021-2022 Work Plan item 1.3.1, "Explore the options for creating an Arts Endowment Fund," as their top priority going forward, <u>with the clarification that this be for public art.</u></p>	7. Multi-Committee Discussion Workshop for the Creation of a City Placemaking Report	2022-05-12	Council	Included on May 30, 2022 Regular Council agenda. <b>ENDORSED</b> (as amended)
<p><a href="#">2022-ACAC-017</a>: THAT the Arts and Cultural Advisory Committee recommends, in order to support ongoing placemaking initiatives, that Council approve additional multi-committee roundtable placemaking discussion workshops being held, including the same participants from the first workshop.</p>	6. City Placemaking Roundtable Discussion Workshop Update	2022-06-09	Council	Included on June 27, 2022 Regular Council agenda. <b>ENDORSED</b>
<p><a href="#">2022-ACAC-020</a>: THAT the Arts and Cultural Advisory Committee requests Council approval to schedule</p>	6. Multi-Committee Placemaking Workshop Follow-Up	2022-07-14	Council	Included on July 25, 2022 Regular Council agenda.

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additional multi-committee roundtable placemaking discussion workshops in late July / early August 2022.				ENDORSED
<a href="#">2022-ACAC-023</a> : THAT the Arts and Cultural Advisory Committee recommends that Council endorse that the new, upcoming Council consider establishing a standing committee focused on placemaking, that would advise Council on cross-functional opportunities and shared perspectives, in order to achieve the vision of Council and the Official Community Plan (OCP), the Cultural Strategic Plan (CSP), and the Economic Development Strategic Plan (EDSP).	7. Update from Additional Multi-Committee Placemaking Workshop	2022-09-08	Council	Included on the September 20, 2022 Regular Council agenda. ENDORSED
<a href="#">2022-ACAC-024</a> : THAT the Arts and Cultural Advisory Committee accepts the corporate report from the Acting Director of Recreation and Culture, titled “2022 Arts and Culture Advisory Committee Annual Report”, and recommends the report to Council.	10.1 Committee Annual Report	2022-09-08	Council	Included on the October 3, 2022 Regular Council agenda. ENDORSED