



**POLICY TITLE: MOURNING THE PASSING OF A MEMBER OF THE ROYAL FAMILY**

**POLICY NUMBER: COUNCIL – 170**

<i>Date of Council Adoption:</i> May 10, 2021	<i>Date of Last Amendment:</i>
<i>Council Resolution Number:</i> 2021-264	
<i>Originating Department:</i> Administration	<i>Date last reviewed by the Governance and Legislation Committee:</i> April 26, 2021

**Policy:**

Canada is a constitutional monarchy. As a constitutional monarch, The Queen, [Canada's Head of State](#), remains a fundamental part of Canada's system of government and our sense of identity.

As the living embodiment of [the Crown](#), Her Majesty unites Canadians giving a collective sense of belonging to our country and anchors our sense of national identity and pride. New Canadians swear allegiance to The Queen, as do Members of Parliament and the Legislatures, military and police officers.

**The Royal Family**

Members of the Royal Family support The Queen in her many state and national duties, as well as carrying out important work in the areas of public and charitable service and helping to strengthen national unity and stability.

The Queen's close family are her children, grandchildren and their spouses, and The Queen's cousins (the children of King George VI's brothers) and their spouses.

**Process:**

The City of White Rock will offer condolences on behalf of Council in the event of the passing of a member of the Royal Family, as defined at this link: [The Role of The Royal Family | The Royal Family](#).

Below are the approaches the City would take on behalf of residents to express the sense of loss for the Royal Family member and gratitude for the role played by that member:

**Letter of Condolence**

This letter would be written from the Mayor of White Rock on behalf of White Rock City Council and sent to the lead reigning member of the Royal Family.

[Royal Mail: How to Write to the Royal Family  
www.royal.uk/contact](http://www.royal.uk/contact)

### **City Hall Flags at Half-Mast**

At City Hall and flags at other City buildings would be brought to half-mast from the news of the passing of a member of the Royal Family until sunset the day of the funeral. That will be communicated using social media and reflected in the City's media release, posted on the City's website.

### **News release**

The City will issue a media release offering condolences, gratitude for service and a quote from White Rock's Mayor.

### **Royal Standard colours on the Pier**

The City will light the White Rock Pier with the colours of the Royal Standard, appropriate for the member of the Royal Family that has passed, or in royal blue. This would last for at least two (2) days—the day of announcement of the passing and until sunset the day of the funeral.



Queen Elizabeth II's standard

### **Social media**

The City would express its sympathy using social media channels, using the official account and hashtags related to the Royal Family.

[twitter.com/royalfamily](https://twitter.com/royalfamily)  
[instagram.com/theroyalfamily](https://www.instagram.com/theroyalfamily)

### **Virtual Book of Condolences**

The City would establish a Virtual Book of Condolences using the Talk White Rock platform or link to a book created by the Royal Family. The link would be posted on the City's website, available from the home page.

### **Sources**

<https://www.royal.uk/canada>  
<https://www.royal.uk/royal-standard>  
<https://www.canada.ca/en/canadian-heritage/services/crown-canada/monarch.html>

### **Rationale:**

The purpose of this policy is to provide direction to City of White Rock staff in the event of the passing of a member of the Royal Family. It also gives the public an understanding as to the various steps that will be taken during this time and why.