

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**  
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6



**POLICY TITLE: GRANTS –IN-AID**

**POLICY NUMBER: FINANCE - 302**

<i>Date of Council Adoption:</i> September 28, 2019	<i>Date of Last Amendment:</i> May 1, 2023
<i>Council Resolution Number:</i> 2013-346, 2015-336, 2016-282, 2018-088, 2019-091; 2020-492; 2023-198	
<i>Originating Department:</i> Finance	<i>Date last reviewed by Council:</i> May 1, 2023

**POLICY:**

1. Applications shall be sent annually to previous year's recipients, and the deadline for receipt of applications shall be February 1<sup>st</sup>.
2. The annual deadline for the receipt of late applications is June 1<sup>st</sup>.
3. Applications received after June 1<sup>st</sup>, may be considered outside of the above noted timelines, only if they are of an emergent nature (new circumstances that did not exist prior).
4. Council shall be responsible for reviewing grant applications received for approval no later than April 1<sup>st</sup> (following 2023) Organizations located in the City of White Rock will be given first priority.
5. One grant may be awarded per organization with a maximum award of \$2,000, with the exception of White Rock based arts and cultural organizations who may apply for an additional \$5,000 to host an arts or/and culture event.
6. To be eligible for receiving a grant the following criteria shall be considered:
  - a. Membership in the group, team, or society applying for the grant should be at least 25% from White Rock. Notwithstanding if, in the opinion of Council, the group will bring some substantial benefit to the community, and then approval may be granted.
  - b. An individual requesting a grant must be a White Rock resident or must be representing White Rock in a provincial, federal, or international event. Notwithstanding, exceptions can be made if the applicant has a current affiliation with the City or has made a significant contribution to the City in the past.

- c. Grants shall not be approved where the stated or likely purpose is to pay for past deficits or debts incurred by the organization.
  - d. A sports team or club will only be considered for a grant if they are regional or provincial champions and are identified with White Rock, and are participating in a national, Western Canadian, or international competition.
  - e. The grant must be used to contribute to the general interest and advantage of the City of White Rock.
  - f. Organizations that receive other funding from the City, for example a permissive tax exemption, or operating funding, may be given lower priority than those organizations that do not already receive funding from the City.
  - g. Organizations must submit their most recent financial statements and approved budgets. Where applicable, itemized budgets should also be submitted for specific events that funding is applied for.
  - h. All grant recipients must submit a report to the Director of Financial Services disclosing the use of the grant funds on or before December 31. Recipients who do not submit a report will be ineligible to apply for a grant in the subsequent year.
  - i. Applicants who require funds prior to July 1 should indicate this fact, including rationale, on the application.
7. Notwithstanding 6 above, a group, team, organization or society may be given a grant-in-aid if it is the opinion of Council that such an award would be in the best interest and for the benefit of the City of White Rock.
8. The City offers supplementary funding to support and develop arts and culture events. The funding is not intended to provide continuing support to organizations indefinitely. The program is intended to encourage the development of event capacity, organization efficiency and best practices. The following criteria are for organizations applying for the additional arts and cultural event fund.
- a. The event must occur in the City of White Rock.
  - b. The event must showcase local area artists, be inclusive, accessible and welcoming to the public.
  - c. It is preferred that applicants are arts and cultural organizations registered and in good standing as a non-profit societies in the province of British Columbia. If not, they may be requested to provide additional documentation for accountability purposes, such as confirmation of who the event organizers are, what their roles are, and as well as attesting to the use of the funds.
  - d. Applicants from organizations that have received a grant in aid from the City of White Rock must demonstrate that the proposed project is different from the activity which received the grant in aid.

- e. Preference will be given to new events that address gaps in the existing event calendar and have the potential to become major arts and culture events. A new event, for the purpose of this policy, is defined as an event that has not previously existed and is occurring for the first time. An event that is part of an ongoing series or part of the core programming of an organization is not considered new.
9. The City budgets separate amounts for the general grant-in-aid program and the new arts or cultural event grant program. If in one year there are excess funds available in one program it may be transferred to the other program.

### **RATIONALE:**

The intent of the deadline is to ensure applications are received and processed effectively.

Non-community based organizations will not be considered because people in the community have many opportunities to contribute to them at other times. Since Council is merely redirecting the taxpayer's money it is not believed to be appropriate to make these kinds of choices for the taxpayers.

A reasonable percentage of the membership benefiting from the grant should be taxpayers or residents of the City - otherwise they could request a grant from their own City Council.

Grant recipients should be doing works, which benefit the people of the City or bring favourable publicity to the City and in so doing raise civic pride and awareness.

Individuals or sports teams representing the City should be doing so in a capacity which is official (i.e. representing the province or the country) and at a high level of competition - groups going on self-sponsored tours in which they have no official capacity should not receive grants. Examples of groups who have applied in the past but would not qualify for a grant are: school rugby teams on tour, highland dancers troupe on tour, and a dance company performing in a recital overseas.