

Thank you for your interest in holding your event in White Rock BC Canada.

To hold an outdoor wedding ceremony at Bayview Park on Marine Drive in White Rock, you must have a Facility Rental Permit. Permits are reserved in one of three time slots: Morning (9:00am-12:00pm), Afternoon (1:00-4:00pm) and Evening (5:00-8:00pm).

Applying for a Bayview Park Ceremony permit:

1. Complete a Facility Rental Request form online or drop off your request at any White Rock Recreation and Culture office.
3. Pay your permit fee and damage deposit (both due in full at the time of booking):
 - a. By phone: (604) 541-2199 with credit card (Visa, Mastercard or American Express)
 - b. In person at Centennial Arena office by cash, debit, cheque or credit card
2. Purchase your liability insurance for your event and provide to White Rock Recreation and Culture. All ceremonies held on City property must have \$2 million liability insurance in place, naming the "City of White Rock" as an additional insured before any permit is confirmed.
3. Receive your permit and enjoy your special day at scenic Bayview Park on Marine Drive at White Rock's West Beach. Remember to bring a copy of your permit and insurance to your event as proof of booking. The permit secures the Bayview Outdoor Plaza for your use on your special day and allows you to set up:
 - One 20x20 tent OR up to two 10x10 tents. Tent(s) must be weighted down; spikes are not permitted
 - Chairs (Maximum 30)
 - Acoustic music such as an accordion or guitar is permitted. Amplified sound and P.A. systems is not permitted.
 - Plaza may be decorated with free standing or tied decorations only. Nails, tacks or tape are not permitted. The renter is responsible for the security of their decorations. All decorations must be set-up and removed within the rental time frame. If not, damage deposit will be non-refundable.

Additional Information:

- Confetti and bird seed are not permitted as they may endanger wildlife, bubbles are allowed
- No food or alcoholic beverages permitted
- A permit is not required to take photos at the ceremony
- Roping off the area is prohibited
- No vehicles of any kind may be driven or parked on the lawns

- Licensee is responsible for the cleanup of the area rented. Set-up and clean-up must be completed within the rental time frame
- Pay parking in effect along Marine Drive and all beach area parking lots 24hrs/day 7 days a week. Please check City of White Rock website to view current parking rates at: <http://www.whiterockcity.ca/parking>
- No reserved parking
- BNSF operates trains using the railway beside the site. As schedules change regularly, we are unable to advise times that trains pass through the area
- Licensee to be present at all times during the event and will assume responsibility for participants' conduct. Excessive sound and inappropriate content situation causing a nuisance to surrounding pedestrians, residents and business are not permitted under any circumstances.
- Beach fires are not permitted
- No portable washrooms permitted on the site
- The City of White Rock reserves the right to deny any events that do not comply with city bylaws, policies or guidelines

Refunds and cancellations: Outdoor Spaces (e.g. Bayview, Fields, Courts etc.)

- Cancellations less than 14 calendar days prior to first day of room booking:
 - 100% of the fee is charged (no credits available).
 - The damage deposit is refunded (no Refund Administration Fee applies)
- Cancellations on dates previously amended:
 - 100% of the fee is charged (no credits available).
- All other cancellations:
 - 100% of fees will be credited back to the customer's account
 - The damage deposit is refunded (no Refund Administration Fee applies)

White Rock Recreation and Culture Offices:

Centennial Park Leisure Centre
 14600 North Bluff Road
 White Rock, BC V4B 3C9

Kent Street Activity Centre
 1475 Kent Street
 White Rock, BC V4B 5A2

White Rock Community Centre
 15154 Russell Avenue
 White Rock, BC V4B 0A6

CUSTOMER SERVICE (604) 541-2199