

THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

MEETING NOTICE

Pursuant to the *Community Charter* a Special and Closed meeting of Council have been called to begin at **8:00 A.M. on WEDNESDAY, MARCH 18, 2020.**

DATE: WEDNESDAY, MARCH 18, 2020

MEETING TIME: 8:00 A.M.

LOCATION: **CITY HALL COUNCIL CHAMBERS located at 15322 Buena Vista Avenue, White Rock, BC V4B 1Y6**
~~OCEAN PROMENADE HOTEL~~
~~15611 MARINE DRIVE WHITE ROCK, BC V4B 1E1~~

Note: The Closed meeting will commence in the City Hall Boardroom immediately following the conclusion of the Special to Close Council meeting which commences at 8:00 a.m.

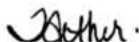
These meetings have been called to discuss items that are in accordance with Sections 90(1) (a) and (c) of the *Community Charter*:

- 90 (1)** A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and
 - (c) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

Purpose:

- Chief Administrative Officer (CAO) Recruitment

Date: March 13, 2020



Tracey Arthur
Director of Corporate Administration

WHITE ROCK
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THE CORPORATION OF THE
CITY OF WHITE ROCK
15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

March 13, 2020

A **CLOSED MEETING** of CITY COUNCIL will be held at the **CITY HALL COUNCIL CHAMBERS** located at **15322 Buena Vista Avenue, White Rock, BC V4B 1Y6** ~~OCEAN PROMENADE HOTEL, 15611 Marine Drive White Rock, BC V4B 1E1~~ on **WEDNESDAY, MARCH 18, 2020**, following the Special to Close Meeting at **8:00 a.m.** for the transaction of business as listed below.

T. Arthur, Director of Corporate Administration

A G E N D A

1. AGENDA APPROVAL

RECOMMENDATION:

THAT the Corporation of the City of White Rock Council adopt the agenda for the March 18, 2020 closed meeting as circulated.

2. REQUIRED PROCESS MOTIONS

In order for Council to meet in a closed session with no City staff in attendance and permit a guest from outside the organization to attend the following two (2) recommendations must be considered and adopted.

RECOMMENDATION #1:

THAT Council authorize and endorse that:

1. No City staff be in attendance at the March 18, 2020 closed meeting due to the nature of the topic; and
2. Mayor Walker or _____ will record who is in attendance and any motions / resolutions made at this meeting (minutes) and will forward the information to the Director of Corporate Administration by Monday, March 23, 2020 to ensure meeting minutes are complete, finalized and kept safe.

RECOMMENDATION #2:

THAT Council authorize and endorse Grant Smith, Waterhouse Executive Search awarded the contract by Council to perform the CAO recruitment to be in attendance at the March 18, 2020 Closed meeting of Council.

***Note:** If the two (2) above recommendations have been adopted by a majority of Council present the meeting can proceed at this time.*

3. **CHIEF ADMINISTRATIVE OFFICER (CAO) RECRUITMENT EXECUTIVE SEARCH**

Community Charter Section 90(1) (a) and (c)

Grant Smith, Waterhouse Executive Search awarded the contract by Council to perform the CAO Recruitment.

Interview Process to be conducted by City Council with Mr. Smith.

4. **DISCUSSION / CONSIDERATION OF ITEMS TO BE RELEASED FROM THE CLOSED SESSION TO THE PUBLIC**

5. **CONCLUSION OF THE MARCH 18, 2020 CLOSED COUNCIL MEETING**

PRESENT: Mayor Walker
Councillor Chesney
Councillor Fathers
Councillor Johanson
Councillor Manning

ABSENT: Councillor Kristjanson (non-voting / attended electronically)
Councillor Trevelyan (non-voting / attended electronically)

GUEST: G. Smith, Smith, Waterhouse Executive Search

1. **CALL MEETING TO ORDER**
The meeting was called to order at 5:20 p.m.

2. **REQUIRED PROCESS MOTIONS**
In order for Council to meet in a closed session with no City staff in attendance and permit a guest from outside the organization to attend the following two (2) recommendations must be considered and adopted.

2020-IC-035

It was MOVED and SECONDED

THAT Council authorizes and endorses that:

1. No City staff be in attendance at the March 18, 2020 closed meeting due to the nature of the topic; and
2. Councillor Johanson will record who is in attendance and any motions / resolutions made at this meeting (minutes) and will forward the information to the Director of Corporate Administration by Monday, March 23, 2020 to ensure meeting minutes are complete, finalized and kept safe.

CARRIED

2020-IC-036

It was MOVED and SECONDED

THAT Council authorizes and endorses Grant Smith, Waterhouse Executive Search awarded the contract by Council to perform the CAO recruitment to be in attendance at the March 18, 2020 Closed meeting of Council.

CARRIED

3. **CHIEF ADMINISTRATIVE OFFICER (CAO) RECRUITMENT
EXECUTIVE SEARCH**

Community Charter Section 90(1) (a) and (c)

Grant Smith, Waterhouse Executive Search, was awarded the contract by Council to perform the CAO Recruitment and led the interview process with the following candidates:

- 8:30 a.m. to 10:00 a.m.: **Personal Information**
- 10:15 a.m. to 11:45 a.m.: Guillermo Ferrero
- 1:00 p.m. to 2:30 p.m.: **Personal Information**

2020-IC-037

It was MOVED and SECONDED

THAT Council offers Guillermo Ferrero the position of Chief Administrative Officer for the City of White Rock.

CARRIED

2020-IC-038

It was MOVED and SECONDED

THAT Council authorizes Mayor Walker to work with the Director of Human Resources, and Don Lidstone, City Solicitor, to work on the offer using Grant Smith's draft.

CARRIED

2020-IC-039

It was MOVED and SECONDED

THAT Council authorizes the Director of Human Resources to enter the meeting.

CARRIED

Note: The Director of Human Resources arrived at 4:20 pm.

4. **CONCLUSION OF THE MARCH 18, 2020 CLOSED COUNCIL MEETING**

The Chairperson declared the meeting concluded at 5:40 p.m.



Mayor Walker

Council Erika Johanson
In accordance with Motion 2020-IC-035