

THE CORPORATION OF THE
CITY OF WHITE ROCK
CLOSED CORPORATE REPORT



DATE: April 12, 2021
TO: Mayor and Council
FROM: Tracey Arthur, Director, Corporate Administration
SUBJECT: 2021-2022 Committee Appointments for Advisory Design Panel

RECOMMENDATIONS

THAT Council:

1. Appoint up to three (3) community members to fill vacancies on the Advisory Design Panel with a term expiring December 31, 2022; and,
 2. Authorize the release of the 2021 Committee Appointments corporate report, in accordance with the *Freedom of Information and Protection of Privacy Act* requirements, and the committee appointments.
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EXECUTIVE SUMMARY

The purpose of this corporate report is to appoint members and fill vacancies on the Advisory Design Panel in accordance with their Terms of Reference. Council Policies – Terms of Reference are included for reference as Appendix A.

This volunteer opportunity for Committee vacancies was advertised in the Peach Arch News on February 25, March 4, March 11, and March 18, 2021 requesting those interested in serving to submit an application to the City of White Rock. Committee positions were also advertised on the City website and through social media posts in February and March. The deadline for applications was March 19, 2021.

LEGISLATION

Committee appointments are discussed by Council in a closed meeting in accordance with Section 90(1)(a) of the *Community Charter* to allow for discussion that includes personal information about an identifiable individual.

Attached, as Appendix B is Council Policy 120 – Code of Conduct for Committee Members as a reference for further consideration during the Committee appointment process.

ANALYSIS

The Advisory Design Panel (ADP) is appointed by Council to provide comments and suggestions to applicants, City staff, and decision makers, that will help improve the overall quality of building and site design thereby providing benefit to the community.

In accordance with the Terms of Reference, ADP will consist of a minimum of six (6) voting positions which include:

- Two (2) Architects members of the Architectural Institute of British Columbia (AIBC) with one member being appointed for a one (1) year term and the other being appointed for a two (2) year term, when feasible;
- One (1) landscape architect member of the British Columbia Society of Landscape Architects or a landscape specialist from a related background;
- One (1) representative of those who have physical mobility limitations, being a person with a disability or someone involved in working with persons with a disability; and
- Up to three (3) City of White Rock residents and/or property owners, with backgrounds in civil engineering, urban planning, real estate, development, construction, architectural technology (AT.AIBC), building design (BD.AIBC) or residential design (RD.AIBC).

At the November 23, 2020 Regular Council meeting, Council directed that Committee appointments be extended to March 31, 2021. There are now currently three (3) community member vacancies available on the ADP, with a term expiring December 31, 2022.

There have been five (5) applications received for the ADP.

CONCLUSION

Council is requested to consider three (3) appointments to the ADP.

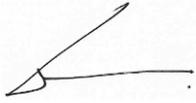
Respectfully submitted,



Tracey Arthur
Director, Corporate Administration

Comments from the Chief Administrative Officer

I concur with the recommendations of this corporate report.



Guillermo Ferrero
Chief Administrative Officer

- Appendix A: Advisory Design Panel (ADP) Terms of Reference
- Appendix B: Council Policy 120 – Code of Conduct for Committee Members
- Appendix C: Current Membership List
- Appendix D: Committee Application Index and Worksheet
- Appendix E: Committee Applications

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