

PRESENT: Councillor Fathers, Chair
Mayor Ferguson
Councillor Anderson
Councillor Campbell
Councillor Meyer
Councillor Sinclair

ABSENT: Councillor Mclean

STAFF: P. Clark, City Manager
T. Arthur, City Clerk

The meeting was called to order at 6:00 p.m.

1. AGENDA APPROVAL

2010-GOV-027

It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopts the agenda for its April 26, 2010 meeting as circulated.

CARRIED

2. PREVIOUS MINUTES

Governance & Legislation Meeting – March 22, 2010

2010-GOV-028

It was MOVED and SECONDED

THAT the Governance and Legislation Committee adopts the minutes for its March 22, 2010 meeting as circulated.

CARRIED

3. PLANNING SESSION CRITERIA POLICY

Proposed policy is brought forward for consideration as per the March 22, 2010 Governance and Legislation Committee's motion 2010-GOV-026.

2010-GOV-029

It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorses Policy Council – 118 Council Planning Session Criteria be forwarded to Council.

CARRIED

4. **DEPUTY MAYOR REMUNERATION AND LMLGA
ATTENDANCE**

Report dated April 26, 2010 from the City Clerk titled "Amendment to Council Remuneration and Expenses Policy 106".

2010-GOV-030

It was MOVED and SECONDED

THAT the Governance and Legislation Committee receives for information the April 26, 2010 report from the City Clerk titled "Amendment to Council Remuneration and Expenses Policy 106".

CARRIED

2010-GOV-031

It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorses an amendment to the Council Remuneration and Expenses Policy 106, Section 1. Remuneration for Council Members 1 c) (Deputy Mayor) by deleting "15%" and inserting "20%" be forwarded to Council.

CARRIED

2010-GOV-032

It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorses an amendment to the Council Remuneration and Expenses Policy 106, Section 2.4 Expenses Incurred 2.4.1 by adding the LMLGA so the section will read as follows:

That the City reimburse a member of Council for the reasonable expenses to attend the UBCM, FCM and LMLGA annual conferences; and delete Section 2.4.3 that currently permits only the appointed member of Council to be reimbursed to attend the LMLGA be forwarded to Council; and directs staff to renumber Section 2.4 of the policy to accommodate the amendment.

CARRIED

2010-GOV-033

It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorses funding for motions 2010-GOV-031 and 2010-GOV-032 from the 2010 contingency budget be forwarded to Council.

CARRIED

5. **AMENDMENTS FOR THE COUNCIL AND COMMITTEE
PROCEDURE BYLAW**

Report dated April 26, 2010 from the City Clerk titled "Amendments for the Council and Committee Procedure Bylaw 1860".

2010-GOV-034

It was MOVED and SECONDED

THAT the Governance and Legislation Committee receives for information the April 26, 2010 report titled "Amendment for the Council and Committee Procedure Bylaw".

CARRIED

2010-GOV-035

It was MOVED and SECONDED

THAT the Governance and Legislation Committee endorses Bylaw 1883, amendments to the Council and Committee Procedure Bylaw, be brought forward to Council for consideration of first, second and third readings.

CARRIED

6. EXPENSES FOR EVENTS

There was discussion regarding Council expenses and the purchase of event tickets by a member of Council who is attending as a City Councillor.

2010-GOV-036

It was MOVED and SECONDED

THAT the Governance and Legislation Committee directs staff to bring forward a report including:

- 1) information as to what other municipalities do in relation to the purchase of event tickets; and
- 2) taken into consideration, in accordance with the Council budget what is the percentage that would be allotted to ticket purchases.

CARRIED

7. COMMUNICATION AND CORRESPONDENCE

There was discussion regarding how Council correspondence (including e-mail) is being handled by staff:

Council Policy 107 notes the following:

All correspondence (both regular posted and electronic mail) addressed to Mayor and Mayor and Council is forwarded by the Executive Assistant who determines, in consultation with the CAO (City Manager), the following:

- a) If the correspondence provides comment only Council receives a copy and acknowledgement / thanks is sent to the writer.*
- b) If the correspondence requires a response it is recorded in the Correspondence Log and forwarded to the City Manager, who provides a copy to the appropriate staff with instruction to reply.*
- c) A completed response (or interim if more time is required) will be sent within five (5) working days.*

The policy does not address when staff are requested to respond on behalf of an individual Council member. The current practice in this circumstance is that staff responds and copies only the Council member the correspondence was addressed to.

8. SPOKESPERSON FOR THE CITY

There was discussion regarding an official spokesperson on behalf of the City. The Code of Conduct for City Council Bylaw 2003, No. 1731 was referred to.

2010-GOV-037

It was MOVED and SECONDED

THAT Council directs staff to bring forward a report including a recommendation which will bring clarity to "The Code of Conduct for City Council Bylaw 2003, No. 1731" Section 3.8 (f).


CARRIED

9. DISCUSSION REGARDING REQUEST FOR FUTURE ITEMS TO BRING FORWARD TO THE COMMITTEE

No further items were brought forward at this time. The City Manager noted that staff is continuing to review City policies and other agenda items can be noted to staff as the need arises.

10. CLOSURE

The Chair declared the meeting concluded at 6:26 p.m.



Councillor Fathers, Chairperson



T. Arthur, City Clerk