



THE CORPORATION OF THE CITY OF WHITE ROCK

March 15, 2006

The TRANSPORTATION AND SAFETY COMMITTEE will meet in the MUNICIPAL OPERATIONS BUILDING BOARDROOM located at 877 Keil Street, White Rock, B.C. on **MONDAY, March 20, 2006** at 5:30 for the transaction of business as noted below.

Ms. Tina Penney
Director, Corporate Services

AGENDA

- 1. AGENDA APPROVAL
RECOMMENDATION:**
THAT the Agenda for the Transportation and Safety Committee Meeting scheduled for March 20, 2006 be adopted as circulated.
- 2. PREVIOUS MINUTES**
No items were presented.
- 3. INTRODUCTIONS**
- 4. TERMS OF REFERENCE**
Review of the Committee's Terms of Reference.
- 5. DRAFT TRANSPORTATION PLAN PRESENTATION**
Mr. John Steiner of Urban Systems will present the City's Draft Transportation Plan.
Attachment circulated under separate cover.
- 6. MEETING SCHEDULE**
The Committee will establish a meeting schedule.
- 7. OTHER BUSINESS**
- 8. CLOSURE**
The Chair declared the meeting closed at p.m.

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TERMS OF REFERENCE

TRANSPORTATION AND SAFETY COMMITTEE

1. **Mandate**

The mandate of the Transportation and Safety Committee is to consider, evaluate and provide advice to Council on public transportation, road, and pedestrian safety issues referred to it by the Mayor or Council. The Committee's activities shall align with Council's vision and strategic goals, thus enabling Council to bring practical action to their vision and the Committee to focus their energies on those prioritized tasks.

2. **Scope**

To meet its mandate, the Committee will work towards accomplishing the wide-range objectives listed below.

- (a) Review and investigate transit needs and modes, including accessible, environmentally-friendly transportation alternatives.
- (b) Review local traffic and pedestrian safety initiatives including traffic calming.
- (c) Liaise with the Economic, Environmental and Social Committee or other organizations such as Translink, Provincial Ministries and City of Surrey as necessary to ensure the best use of resources when addressing transportation and road safety issues.
- (d) Prepare an annual report on its activities throughout the year, as well as action plans for all tasks referred to it by Council.

3. **Tenure**

The tenure of the Committee shall be from the first of January to the thirty-first of December of each calendar year unless that term is varied by Council resolution.

4. **Membership**

- (a) Pursuant to the Procedures Bylaw and provincial legislation, Committee membership shall be not less than five and not more nine members in size. Only one member of Council may be a Committee member.

- (b) The Chair of the Committee shall be the elected City Council representative appointed to the Committee, and the Mayor is ex-officio.
- (c) If a member:
 - i. Fails to attend 3 consecutively held meetings of the Committee, OR
 - ii. Fails to attend a Committee meeting in any 60 day period, providing a meeting of the Committee is held in that 60 day period (whichever is the longer period of time) and
 - iii. unless the absence is because of illness; or
 - iv. unless the absence is with the express leave of the Chair, the appointment of the member shall be revoked.
- (d) Any person with particular expertise, including municipal staff, may be invited by a Member of the Committee to attend a Committee meeting in order to provide information or advice, but only Members appointed by City Council may vote on issues coming before the Committee.

5. Meeting Frequency

- (a) Meetings shall be held at the call of the Chairperson. The Committee shall mutually agree to and publish an annual yearly meeting schedule at their inaugural meeting. Meetings may be held monthly but no less than quarterly. All meetings are open to the public unless designated in camera by the Committee.
- (b) The quorum of the meeting shall be determined by a simple majority of the appointed members.
- (c) Minutes of the Committee shall be provided by the Office of Corporate Services or their designate, and forwarded to Council for information and action as required.
- (d) The Committee's terms of reference, meeting schedule, minutes and annual report shall be posted on the City's website.

6. Remuneration

Committee members shall serve without remuneration.