



## **THE CORPORATION OF THE CITY OF WHITE ROCK**

March 15, 2007

The TRANSPORTATION AND SAFETY COMMITTEE will meet in the MUNICIPAL OPERATIONS BUILDING BOARDROOM located at 877 Keil Street, White Rock, B.C. on **MONDAY, MARCH 19, 2007** at 5 p.m. for the transaction of business as noted below.

Ms. Tina Penney  
Director, Corporate Services

### **AGENDA**

**1. AGENDA APPROVAL  
RECOMMENDATION:**

THAT the Agenda for the TRANSPORTATION AND SAFETY COMMITTEE meeting scheduled for March 19, 2007 be adopted as circulated.

**2. PREVIOUS MINUTES  
RECOMMENDATION:**

THAT the Minutes of the Transportation and Safety Committee meeting held September 18, 2006 be adopted as circulated.

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**3. MATTERS REFERRED BY COUNCIL**

**3.1 TERMS OF REFERENCE**

Review of the Committee's Terms of Reference.

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**4. OTHER BUSINESS**

**4.1 TRACKING REPORT** - Updated report to be circulated on-table

**4.2 TRANSLINK SOUTH OF FRASER AREA TRANSIT PLAN** – Progress report (to be circulated separately)

**4.3 MINISTRY OF TRANSPORTATION REVIEW OF TRANSLINK'S GOVERNANCE**

**4.4 SEMIAHMOO MALL REDEVELOPMENT** – verbal report from Staff Liaison regarding transportation issues

**5. NEXT MEETING**

The committee will determine a meeting schedule for 2007.

**6. CLOSURE**

THE CORPORATION OF THE  
**CITY OF WHITE ROCK**

15322 BUENA VISTA AVENUE, WHITE ROCK, B.C. V4B 1Y6

**TRANSPORTATION AND SAFETY COMMITTEE**

A meeting held September 18, 2006 at the Municipal Operations Building located at 877 Kiel Street, White Rock, B.C.

PRESENT: Councillor Doug McLean, Chair  
Haven Elliott  
Roger Emanuels  
Don Griffith  
Alistair Johnston  
Thaddeus Kearney  
Orest Romaniuk

STAFF: David Pollock, Director of Municipal Operations and Staff Liaison  
Branca Verde, Committee Secretary

ABSENT: Phil LeGood  
Grant Meyer

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The meeting was called to order at 5:05 p.m.

**1. AGENDA APPROVAL**

RESOLVED THAT the Agenda for the Transportation and Safety Committee meeting scheduled for September 18, 2006 be adopted as circulated.

M/S/C

**2. PREVIOUS MINUTES**

RESOLVED THAT the minutes for the Transportation and Safety Committee meeting held September 5, 2006 be adopted as circulated.

M/S/C

**3. MATTERS REFERRED BY COUNCIL**

The Chair advised that Council adopted the committee's recommendation for Transit Priorities for White Rock and that these priorities will go forward to the South of Fraser Area Transit Plan Strategic Planning Group. Thaddeus Kearney advised that the next meeting of the Strategic Planning Group is scheduled for October 10 (postponed from September 20).

**4. OTHER BUSINESS**

**4.1 TRACKING REPORT**

The Chair advised that the Millennium Trail (extension of the promenade) will be added to the Tracking Report and that there will be further discussion at the next meeting. Alistair Johnston noted that this issue was raised at the White Rock Legacies and Games Committee (formerly the

2010 Olympic Task Force) and that Mayor Forster advised that this initiative should likely be dealt with by White Rock and Surrey City Councils.

**5. NEW BUSINESS**

**5.1 RCMP SAFETY SURVEY**

The Staff Liaison reported that his contacts with the RCMP have not been successful in tracking down the *Safety Survey* which the committee requested. The Chair noted that the *Safety Survey* was a recent exercise which discussed sidewalk safety, pedestrian lighting and other issues. Don Griffith noted that he volunteers with the Community Policing Office and that he was not aware of a Safety Survey. It was noted that the City's Social Committee has referenced a *Pedestrian Safety Audit*. The Staff Liaison agreed to follow up further. It was suggested that if the RCMP *Safety Survey* does not exist, the committee should consider recommending to Council that a safety assessment be undertaken.

**5.2 GENERAL DISCUSSION**

**Roundabouts** – a sample brochure explaining roundabouts was circulated for information and it was suggested the City should consider producing a similar tool, given that roundabouts have been installed in White Rock. The Staff Liaison agreed to look at the possibility.

**Traffic Calming** – it was noted that a report to Council regarding Traffic Calming Program is scheduled for April 2007 and there was a question for clarification on the purpose of the report. The Chair responded that the report will inform Council of program activity in the first year. The Staff Liaison noted that the City has received three inquiries and staff are evaluating (pre-screening) the need for the requested mitigation measure. The process requires an initial petition indicating support of a minimum of 70% of residents of the block (initiated by the proponent). Staff then review the criteria and investigate opportunities to address the issue through education and enforcement of existing by-laws. If the issue is not resolved through these means, staff would then retain a consultant to undertake design of the appropriate traffic calming measure.

**Surface Material** – a committee requested an update on surface material which is designed to control spinning of tires. The Staff Liaison noted that the specific application for the material is for steep streets and that staff are evaluating possible test applications on Oxford Street (next year).

**Transportation Plan** – the Staff Liaison advised that capital projects will be brought forward to Council in the budget process for 2007 to 2011. Funding which was set aside for 2006 is not available at this time.

**OCP Review** – the Chair suggested that the OCP review be added to the committee's tracking report and, in preparation of the review, asked the Staff Liaison to identify areas of the existing OCP that would be of interest to the Transportation and Safety Committee. The Chair advised that a member of the Transportation and Safety Committee will be assigned to the OCP Review Steering Committee.

**Signage** – the Chair noted that discussion is underway with respect to highway signage and other directional signage in Surrey. The Staff Liaison advised that he will be meeting with staff from the City of Surrey and the Ministry of Transportation to discuss improvements. It was noted that exits

off Highway 99 southbound at 32<sup>nd</sup> Avenue and at 52 Street are problematic. The Staff Liaison agreed to discuss these issues with the City of Surrey and Ministry of Transportation.

For the next meeting, the Chair requested that the Staff Liaison report back with information on the *walkability index*, *municipal speed limit initiative in Vancouver* and *traffic noise* (information of initiatives in other municipalities to address noisy motorcycles).

It was suggested that the committee should develop a work list of items to address over the winter (i.e. bicycle paths, noise issues). It was noted that the City of Surrey has produced useful bicycle path maps. The Staff Liaison noted the bicycle plan was slightly revised following the Transportation Plan and that the OCP includes a map of bicycle routes. It was noted that Translink also provides regional bike route maps.

**6. MEETING SCHEDULE**

The next meeting will be held on Monday, October 16, 2006 at 5:00 p.m.

**7. CLOSURE**

The meeting adjourned at 6:50 p.m.

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Councillor Doug McLean, Chair

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David Pollock, Director of Municipal Operations

# TERMS OF REFERENCE

## TRANSPORTATION AND SAFETY

### COMMITTEE

#### 1. Mandate

The mandate of the Transportation and Safety Committee is to consider, evaluate and provide advice to Council on public transportation, road, and pedestrian safety issues referred to it by the Mayor or Council. The Committee's activities shall align with Council's vision and strategic goals, thus enabling Council to bring practical action to their vision and the Committee to focus their energies on those prioritized tasks.

#### 2. Scope

To meet its mandate, the Committee will work towards accomplishing the wide-range objectives listed below.

- (a) Review and investigate transit needs and modes, including accessible, environmentally-friendly transportation alternatives.
- (b) Review local traffic and pedestrian safety initiatives including traffic calming.
- (c) Liaise with the Economic, Environmental and Social Committee or other organizations such as Translink, Provincial Ministries and City of Surrey as necessary to ensure the best use of resources when addressing transportation and road safety issues.
- (d) Prepare an annual report on its activities throughout the year, as well as action plans for all tasks referred to it by Council.

#### 3. Tenure

The tenure of the Committee shall be from the first of January to the thirty-first of December of each calendar year unless that term is varied by Council resolution.

#### 4. Membership

- (a) Pursuant to the Procedures Bylaw and provincial legislation, Committee membership shall be not less than five and not more nine members in size. Only one member of Council may be a Committee member.

- (b) The Chair of the Committee shall be the elected City Council representative

appointed to the Committee, and the Mayor is ex-officio.

- (c) If a member:
  - i. Fails to attend 3 consecutively held meetings of the Committee, OR
  - ii. Fails to attend a Committee meeting in any 60 day period, providing a meeting of the Committee is held in that 60 day period (whichever is the longer period of time) and
  - iii. unless the absence is because of illness; or
  - iv. unless the absence is with the express leave of the Chair, the appointment of the member shall be revoked.
- (d) Any person with particular expertise, including municipal staff, may be invited by a Member of the Committee to attend a Committee meeting in order to provide information or advice, but only Members appointed by City Council may vote on issues coming before the Committee.

## **5. Meeting Frequency**

- (a) Meetings shall be held at the call of the Chairperson. The Committee shall mutually agree to and publish an annual yearly meeting schedule at their inaugural meeting. Meetings may be held monthly but no less than quarterly. All meetings are open to the public unless designated in camera by the Committee.
- (b) The quorum of the meeting shall be determined by a simple majority of the appointed members.
- (c) Minutes of the Committee shall be provided by the Office of Corporate Services or their designate, and forwarded to Council for information and action as required.
- (d) The Committee's terms of reference, meeting schedule, minutes and annual report shall be posted on the City's website.

## **6. Remuneration**

Committee members shall serve without remuneration.